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Osnovna gramatika engleskog jezika

Vježbenica 1

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Predgovor

Ova zbirka gramatičkih zadataka pod nazivom “Osnovna gramatika engleskog jezika – Vježbenica 1”, nastavak je na istoimenu gramatiku autorice Ivane Bratić u izdanju Veleučilišta u Šibeniku čijim je studentima prvenstveno i upućena. Štoviše, korisna je i svim onim studentima koji žele ponoviti već naučeno ili utvrditi osnovno znanje gramatike engleskog jezika. Namijenjena je izrazito mješovitom sastavu studenata; od onih koji su upravo završili srednjoškolsko obrazovanje do studenata koji su uključeni u poslovni svijet te su, upisavši se na stručni studij, odlučili formalizirati svoje znanje pri čemu im počesto nedostaju gramatičke postavke potrebe za pravilno korištenje engleskog jezika u govorenju, razumijevanju i pisanju. Nadalje, mješoviti sastav studenata podrazumijeva i studente koji imaju solidno znanje gramatike engleskog jezika te im je potreban okvir za praćenje nastave i postizanje očekivanih ishoda iz kolegija engleskog jezika na prvoj godini preddiplomskih stručnih studija do studenata koji imaju poteškoća oko savladavanja osnovnih gramatičkih struktura potrebnih za svakodnevnu komunikaciju na engleskom jeziku te savladavanje obveza po pogledu studija. Vježbenica je dakle namijenjena i studentima koji jednostavno žele imati radni materijal, pomoć u učenju i postizanju predviđenih ishoda učenja iz kolegija engleskog jezika, stoga je koristan nastavni materijal koji slijedi gramatičke cjeline koje se izvode na kolegijima engleskog jezika preddiplomskih stručnih studija Veleučilišta u Šibeniku.

Vježbenica I je strukturirana po cjelinama, poglavljima i potpoglavljima s vježbama. Cjeline su posložene tematski prateći dinamiku od jednostavnijih do zahtjevnijih vježbi, a iste strukturalno i sadržajno čine slijed istoimenoj gramatici autorice Ivane Bratić u izdanju Veleučilišta u Šibeniku. Jednostavnije vježbe sadrže primjere iz općeg jezika dok složenije vježbe više crpe primjere iz jezika struke. *Vježbenica I* sadržajno nastoji uspostaviti vezu između ishoda učenja na kolegijima engleskog jezika na prvoj godini preddiplomskih stručnih studija Veleučilišta u Šibeniku te na dijelu kolegija engleskog jezika s druge godine. Ista je nastojala uspostaviti vezu između ishoda učenja te mogućnosti i potrebu vrednovanja usvojenosti predloženih ishoda učenja. Sadržajno i didaktički je namijenjena za samostalni rad što je u skladu sa suvremenim načinom podučavanja jezika, a prvenstveno jezika struke.

Kao i udžbenik “Osnovna gramatika engleskog jezika I”, i *Vježbenica I* je pisana na hrvatskom jeziku s intencijom da se studentu u bilo kojem trenutku nerazumijevanja osnovnih jezičnih postavki omogući verzija na materinjem jeziku, što je i indikativno u metodologiji nastave stranog jezika. Budući da je jezik vještina koja zahtjeva kontinuirano ponavljanje i gotovo matematičku preciznost u primjeni gramatičkih struktura, cilj zadataka unutar Vježbenice je da se strukturiranim vježbanjem i učestalim ponavljanjem

postigne sigurnost u izražavanju naučenih gramatičkih cjelina kao i solidna osnova za daljnju jezičnu nadogradnju.

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The Present

Present Simple Tense

Exercise 1

Stavite glagole u zagradama u Present Simple Tense.

1. I _____ (wake up) early every morning.
2. She always _____ (eat) breakfast before leaving for work.
3. He _____ (read) the newspaper every day after lunch.
4. They _____ (play) tennis every Saturday afternoon.
5. We _____ (not go) to the gym three times a week.
6. The train _____ (arrive) at the station at 9 am every weekday.
7. My sister _____ (not listen) to music while she's working.
8. He never _____ (drink) coffee after 6 pm.
9. The sun _____ (set) in the west.
10. The school bell _____ (ring) at 3 pm to signal the end of the school day.
11. You _____ (like) to read books in your free time?
12. Your boss usually _____ (check) your work before submitting it?
13. What time the movie _____ (start) at the cinema tonight?
14. You _____ (be) a fan of any sports teams?
15. You _____ (take) public transportation to work or you (drive)?
16. Who _____ (teach) English at your school?
17. What kind of music you _____ (listen) to when you're working?
18. When _____ your favorite TV show _____ (air)?
19. Where _____ you usually _____ (have) lunch during the workweek?
20. Why _____ you _____ (prefer) to exercise in the morning instead of the evening?

Present Continuous

Exercise 2

Stavite glagole u zagradama u Present Continuous Tense.

1. She _____ currently _____ (work) on a new project.
2. They _____ (play) football in the park.
3. He _____ (watch) a movie on his laptop.
4. The kids _____ (study) for their exams.
5. I _____ (learn) to play the guitar.
6. Who _____ (organize) the charity event this year?
7. What _____ you _____ (plan) for your birthday next month?
8. Where _____ your sister _____ (travel) to this summer?

9. When _____ you _____ (start) your new job?
10. Why _____ you _____ (complain) about the weather so much?
11. Where _____ you _____ (go) for vacation this year?
12. When _____ you _____ (take) your next day off from work?
13. Why _____ you _____ (wear) your winter coat in the middle of summer?
14. Our company _____ (develop) a new software program, and the development team currently (test) various features and functionalities.
15. My sister currently _____ (study) abroad in France, and she _____ (immerse) herself in the language and culture by attending local events and meeting new people.
16. The government currently _____ (implement) new policies to reduce carbon emissions and promote renewable energy sources, to combat climate change.
17. Where _____ they _____ (not stay) during their trip to Europe?
18. When _____ the store _____ (open) tomorrow?
19. Why _____ you _____ (not participate) in the school fundraiser this year?
20. My friends and I _____ (organize) a surprise party for our colleague's birthday.

Present Simple i Present Continuous

Exercise 3

Stavite glagole u zagradama u Present Simple i Present Continuous. Imajte na umu osnovnu razliku između ova dva glagolska vremena te njihovu točnu uporabu.

1. I usually _____ (work) from home, but this week I _____ (attend) a conference in the city.
2. She always _____ (drink) coffee in the morning, but today she _____ (drink) tea because she has a sore throat.
3. They often _____ (go) to the gym together, but this month they _____ (also/train) for a 5K race.
4. He frequently _____ (travel) for work, but currently he _____ (work) on a project that allows him to stay in his hometown.
5. We _____ (volunteer) at the local animal shelter on weekends, but this month we _____ (also/foster) a dog at home.
6. The sun _____ (rise) in the east and sets in the west, but the weather _____ (be) currently unpredictable due to the changing climate patterns.
7. My friend usually _____ (take) the train to work, but today she _____ (drive) because the train workers are on strike.

8. The children always _____ (play) together at the playground, but right now they _____ (play) a game of tag that requires a lot of running around.
9. We regularly _____ (attend) church on Sundays, but this week we also _____ (participate) in a fundraiser for a local charity.
10. The company typically _____ (offer) flexible working hours, but this quarter they _____ (implement) a new policy that requires all employees to work from the office on certain days of the week.
11. What kind of hobbies _____ you usually _____ (enjoy) in your free time, and _____ you currently _____ (explore) any new ones?
12. How _____ you typically _____ (handle) stress at work, and _____ you currently _____ (try) out any new stress-management techniques?
13. What _____ (be) your usual morning routine like, and _____ you _____ (incorporate) any new habits into your mornings at the moment?
14. _____ (be) you a fan of any TV show, or _____ you currently _____ (binge-watch) a new series on Netflix?
15. _____ you _____ (work) in the city center, or _____ you currently _____ (commute) to a different location for a project?

Exercise 4

Stavi glagole u zagradama u Present Perfect Simple.

1. I _____ (study) English for 5 years.
2. She _____ never _____ (be) to Europe before.
3. _____ you _____ (see) the new movie yet?
4. We _____ already _____ (finish) our work for the day.
5. They _____ just _____ (decide) where to go on vacation this year.
6. He _____ just _____ (finish) working on this project.
7. _____ anyone _____ (call) you back yet?
8. She _____ (not eat) anything since breakfast.
9. We _____ (visit) many countries around the world.
10. They _____ (be) friends since high school.
11. Where _____ you _____ (be)? You are panting!
12. Mary _____ (be) out of work for the last three months.
13. J.K.Rowling _____ (write) a series of Harry Potter novels.
14. She _____ (travel) to many countries lately.
15. I have been studying Spanish for the past year, and I feel like I _____ (make) a lot of progress in my ability to speak and understand the language.

16. They _____ (live) in this city for over a decade, so they know all the best restaurants, parks, and attractions to visit.
17. Our company has been implementing new technologies and processes to improve efficiency and productivity, and we _____ already _____ (see) positive results in our bottom line.
18. _____ you _____ (ever/fall) off a horse?
19. Since her accident she _____ (write) with her left hand.
20. This is the best wine I _____ ever _____ (taste).

Present Perfect Continuous

Exercise 5

Stavi glagole u zagradama u Present Perfect Continuous.

1. _____ you _____ (practice) your guitar every day? You _____ (make) some great progress lately.
2. I _____ (not feel) well this week, so I _____ (not go) to the gym.
3. _____ Sarah _____ (study) for her exams? She _____ (spend) a lot of time in the library.
4. We _____ (not see) our neighbors lately. They _____ (keep) to themselves.
5. _____ you _____ (drink) enough water? Your skin looks dry.
6. The kids _____ (play) in the yard all afternoon. They're going to be exhausted tonight.
7. I _____ (not use) my phone as much lately. I'm trying to be more present in the moment.
8. _____ your boss _____ (give) you a lot of work to do recently? You _____ (work) long hours.
9. We _____ (not eat) out as much lately. We're trying to save money.
10. You _____ (practice) your Spanish? You (speak) it fluently lately.

Present Perfect Simple i Present Perfect Continuous

Exercise 6

Stavi glagole u zagradama u Present Perfect Simple i Present Perfect Continuous. Prepiši rečenice te pazi na točan poredak riječi u rečenicama.

1. You ever (travel) abroad to a place where you didn't know anyone, stayed with locals and learned about their culture? I (do) it several times, and it always (be) an amazing experience.
2. He (play) the guitar for years, and his skill level (improve) significantly.
3. They never (try) sushi before, but they are willing to give it a try tonight.
4. The company (implement) the new software yet? I know they (talk) about it for a while.
5. I (study) French for a year now, and I can already hold simple conversations with native speakers.
6. She (see) her family in person for over a year because of the pandemic, but they (keep) in touch through video calls.
7. Anyone ever (tell) you that you have a talent for writing? I (hear) it from several people, and I think you should consider pursuing it.
8. We (live) in this city for five years, and we (not explore) all the tourist attractions and hidden gems.
9. He (feel) well lately, and he (be) to the doctor's office multiple times, but they (not find) anything concerning.
10. You ever (volunteer) for a charity organization? I (do) it a few times, and it's a rewarding experience to give back to the community.
11. She (travel) to over 20 countries in her lifetime, and she has no plans to stop exploring new places.
12. They (be) married for 10 years, and they still go on date nights to keep their relationship strong.
13. We (work) on this project for months, and we are finally seeing some progress.

14. He (play) the guitar since he was a teenager, and he (become) quite skilled at it over the years.
15. The company (invest) heavily in research and development, and it (result) in several new products being launched.

Present Tenses

Exercise 7

Stavi glagole u zagradama u točno sadašnje vrijeme.

- I currently _____ (work) on a project for my job, and I _____ (have) a lot of tasks to complete. _____ you ever (be) _____ assigned a project like this?
- My daily routine _____ (include) waking up early, exercising, and eating breakfast. What _____ (be) your morning routine like?
- I often _____ (meet) my friends for dinner on the weekends, and we _____ (enjoy) trying new restaurants. _____ you _____ (have) any favorite restaurants in the area?
- We _____ currently _____ (read) a book about historical events, and we _____ (find) it very interesting. What type of books _____ you _____ (enjoy) reading?
- The students _____ (take) a course in marketing, and they _____ (learn) about different marketing strategies. _____ you ever _____ (take) a marketing course?
- I usually _____ (not watch) TV during the week, but sometimes I _____ (watch) a movie on the weekends. What type of TV shows or movies _____ you _____ (like)?
- I _____ (listen) to some music while I _____ (work), and it _____ (help) me stay focused.
- My friends _____ (live) in a small apartment in the city, but they _____ (hope) to buy a house in the future. _____ your colleagues _____ (prefer) living in a city or a suburban area?
- Whereas I _____ (eat) a salad for lunch, I always _____ (try) to make healthy choices whenever possible.
- I _____ currently _____ (write) an email to a client, and I _____ (need) to make sure my message _____ (be)

clear and professional. _____ you _____ (have) any tips for writing effective emails?

11. I _____ (practice) yoga for five years and _____ already _____ (learn) a lot of different poses.
12. She _____ (live) in London for two years and _____ already _____ (visit) many museums and galleries.

The Past

Past Simple

Exercise 8

Stavi glagole u zagrada u Past Simple.

1. I _____ (walk) to the store yesterday to buy some groceries.
2. He _____ (eat) a sandwich for lunch earlier today.
3. They _____ (dance) all night at the party last weekend.
4. She _____ (clean) her room and _____ (organize) her closet yesterday.
5. We _____ (watch) a movie together on Friday night.
6. _____ you _____ (enjoy) your trip to the beach last summer?
7. What _____ you _____ (do) over the weekend?
8. When _____ you _____ (start) working at your current job?
9. I _____ (not study) much for the test, so I _____ (not do) very well.
10. She didn't feel well yesterday, so she _____ (stay) home from work.
11. After we _____ (finish) our dinner, we _____ (walk) to the nearby park and _____ (play) a game of frisbee until the sun _____ (go) down.
12. He _____ (travel) to Europe last year and _____ (visit) several countries, including France, Italy, and Spain, where he _____ (see) some of the most famous landmarks in the world.
13. They _____ (study) hard for their exams and _____ (stay) up late every night for a week to prepare, but it _____ (be) worth it when they _____ (receive) high scores.
14. She _____ (work) at a restaurant during her summer break from school and _____ (learn) how to cook and serve a variety of dishes, including some that _____ (be) new to her.

15. We _____ (go) on a road trip with some friends and _____ (explore) several small towns and cities along the way, taking lots of pictures and trying local foods.
16. _____ you _____ (have) a good time at the concert last night? Who _____ (be) your favorite performer?
17. When _____ you first _____ (learn) how to play the guitar, and who _____ (teach) you?
18. What _____ you _____ (do) last summer when _____ you _____ (have) a month off from work?
19. I _____ (not get) the job I _____ (apply) for because I _____ (not have) enough experience in the field, but I _____ (learn) a lot from the interview process and _____ (be) able to improve my resume.
20. She _____ (not be) able to attend the wedding of her best friend because she _____ (be) out of town for a business trip, but she _____ (send) a heartfelt message and a thoughtful gift to show her support.

Past Continuous

Exercise 9

Stavi glagole u zagradama u Past Continuous Tense.

1. I _____ (walk) to the store when I saw a deer in the park.
2. He _____ (listen) to music on his headphones while he _____ (study) for his exam.
3. They _____ (play) soccer at the park when it started to rain heavily.
4. She _____ (cook) dinner in the kitchen when the smoke detector suddenly went off.
5. We _____ (drive) on the highway when we saw a car accident on the side of the road.
6. _____ he _____ (watch) TV when you called him last night?
7. What _____ you _____ (do) at the gym when you injured your ankle?
8. When _____ they _____ (work) on the project together last week?
9. I _____ (not feel) well yesterday, so I _____ (rest) in bed for most of the afternoon.
10. She _____ (not pay) attention to the road when she _____ (drive), so she missed her exit and had to take a longer route to get home.

11. While we _____ (hike) in the mountains, we saw a family of bears in the distance and decided to walk away quietly and slowly from them.
12. He _____ (practice) his guitar for hours every day in his room, hoping to improve his skills before his next performance.
13. They _____ (study) for their final exams all week, spending long hours in the library and reviewing class notes and textbooks.
14. She _____ (chat) with her friends online when her computer suddenly froze and she lost all her unsaved work.
15. We _____ (drive) through the countryside admiring the scenic views when we suddenly got lost and had to ask for directions from a local farmer.
16. What _____ you _____ (do) at the time when the power went out in your neighborhood?
17. He _____ (listen) to music or _____ (watch) TV when he fell asleep on the couch last night?
18. When _____ they _____ (plan) the surprise birthday party for their friend, and who helped them with the preparations?
19. I _____ (not feel) very confident about my presentation, so I _____ (practice) my speech repeatedly and _____ (try) to memorize all the key points.
20. She _____ (not feel) well during the family vacation, so she _____ (rest) in her hotel room and _____ (read) a book while the others went out to explore the city.

Exercise 10

Stavi glagole u zagradama u Past Simple ili Past Continuous.

1. While I _____ (walk) to work yesterday morning, it _____ (start) to rain, so I _____ (decide) to take an umbrella out of my backpack and continue my way.
2. He _____ (drive) to his friend's house when he _____ (hear) a strange noise coming from the engine, so he _____ (pull) over to the side of the road and _____ (call) a tow truck.
3. They _____ (watch) a movie at the cinema when the fire alarm suddenly _____ (go) off, so they _____ (have) to quickly evacuate the building and wait outside until the firefighters _____ (arrive).
4. She _____ (bake) a cake for her sister's birthday party when she _____ (realize) that she _____ (miss) an important ingredient, so she quickly _____ (go) to the store to buy it.

5. We _____ (camp) in the woods and _____ (enjoy) the peaceful surroundings when we _____ (hear) a loud noise nearby, so we _____ (grab) our flashlights and _____ (investigate) the area.
6. _____ you _____ (see) the sunrise this morning when you _____ (jog) in the park?
7. When _____ you _____ (plan) your trip to Europe, and what _____ you _____ (visit)?
8. What _____ they _____ (do) at the beach when they (get) sunburned?
9. I _____ (not pay) attention when I _____ (cook) dinner and accidentally _____ (burn) the food.
10. She _____ (not feel) well last week, so she _____ (stay) at home and _____ (rest) instead of going to work.
11. While I _____ (study) for my exam, I _____ (listen) to classical music to help me concentrate better.
12. He _____ (read) a book on the couch when the cat suddenly _____ (jump) onto his lap and _____ (start) purring.
13. They _____ (argue) about politics at the dinner table when the power (go) out, so they (have) to continue their discussion by candlelight.
14. She _____ (walk) her dog in the park when she _____ (see) an old friend from high school and _____ (stop) to catch up with her.
15. We _____ (visit) a museum in the city and _____ (admire) the artwork when we _____ (realize) that we had lost our group and had to search for them in the large building.

Past Perfect

Exercise 11

Stavi glagole u Past Perfect.

1. I _____ already _____ (finish) my breakfast before I left for work this morning.
2. He _____ (read) the book before he saw the movie adaptation, so he was able to compare and contrast them.
3. They _____ (study) for weeks before they took the final exam, so they felt confident in their knowledge.
4. She _____ (clean) the entire house before her guests arrived for the party, so everything looked tidy and organized.

5. We _____ (book) our flights and accommodation well in advance of our vacation, so we were able to get good deals.
6. _____ you _____ (visit) this city before you moved here for work?
7. When _____ he _____ (start) learning to play the guitar, and who _____ (teach) him?
8. What _____ they _____ (do) to prepare for the upcoming hurricane, and they _____ (evacuate) their homes?
9. I _____ (not eat) anything all day, so I was starving by the time I arrived at the restaurant for dinner.
10. She _____ (not see) her childhood best friend in years, so they spent hours catching up and reminiscing about old times.
11. By the time we arrived at the party, most of the guests _____ already _____ (leave), so we missed out on the fun.
12. He _____ (work) at the company for years before he got promoted to a management position, so he had a lot of experience and knowledge.
13. They _____ (save) money for months before they could afford to buy their dream house, so they were overjoyed when they finally closed the deal.
14. She _____ (feel) stressed and overwhelmed for weeks before she finally decided to take a vacation and recharge her batteries.
15. We _____ (drive) for hours before we reached our destination, so we were exhausted and hungry by the time we got there.
16. _____ you ever _____ (visit) Europe before you went on your backpacking trip, and what were some of your favorite places?
17. When _____ he _____ (realize) that he _____ (leave) his phone at the office, and how did he retrieve it?
18. What _____ they _____ (do) to celebrate their anniversary which was last week?
19. I _____ (not sleep) well the night before, so I was tired and irritable during the meeting, and I couldn't concentrate.
20. She _____ (not hear) from her sister in months, so she was worried and decided to call her to check on her well-being.

Exercise 12

Stavi glagole u zagradama u Past Simple ili Past Perfect.

1. When I _____ (come) to the hospital, I _____ (realize) that I _____ (leave) my health insurance card at home, so I _____ (have) to go back and retrieve it.

2. He _____ (study) English for years before he _____ (move) to an English-speaking country, so he _____ (be) able to communicate effectively.
3. They _____ (work) on the project for weeks before they _____ (present) it to their boss, so they _____ (be) well-prepared and confident.
4. She _____ (cook) dinner for her family before she _____ (go) to the gym, so they _____ (can) eat when they _____ (be) hungry.
5. We _____ (book) tickets for the concert months in advance, but when we _____ (get) there, we _____ (realize) that we _____ (buy) tickets for the wrong date.
6. _____ you ever _____ (travel) solo before _____ you _____ (go) on your backpacking trip, and what _____ (be) some of the challenges you _____ (face)?
7. When _____ he _____ (realize) that he _____ (lose) his wallet, and where _____ he last _____ (see) it?
8. What _____ they _____ (do) to prepare for their road trip, and where _____ they _____ (stop) along the way?
9. I _____ (not see) that movie before, so I _____ (rent) it and _____ (watch) it with my friends last night.
10. She _____ (not visit) her hometown in years, so she _____ (decide) to take a trip down memory lane and explore her old haunts.
11. While we were hiking in the mountains, we _____ (encounter) a group of hikers who _____ (get) lost, so we _____ (help) them find their way back to the trail.
12. He _____ (work) on his novel for months when he _____ (realize) that he _____ (lose) all his notes and drafts, so he _____ (have) to start over from scratch.
13. They _____ (date) for a year before they _____ (decide) to move in together, so they _____ (be) confident in their relationship.
14. She _____ (practice) yoga for years before she _____ (become) a certified instructor, so she _____ (have) a deep understanding of the practice.
15. We _____ (plan) our wedding for months before the pandemic _____ (hit), so we _____ (have) to cancel our plans and postpone our celebration.

Past tenses

Exercise 13

Prepiši rečenice stavljajući glagole u zagradama u točno glagolsko vrijeme za prošlost vodeći računa o smislu rečenica. Ponekad je moguće više točnih odgovora.

1. When I (arrive) at the airport, I (realize) that I had left my passport at home, so I (have) to go back and retrieve it before my flight. As I (board) the plane, I (remember) the time when I (fly) to Japan a few years ago, and how different the experience (be) back then.
2. Mary (be) in Turkey for years before she (become) a certified translator, so she (have) a deep understanding of the practice. During her training, she (meet) many like-minded people who (share) her passion for languages
3. It (be) a devastating blow, but we (know) that we (have) to put safety first.
4. You ever (travel) solo before you (go) on your backpacking trip, and what (be) some of the challenges you (face)? When you (arrive) at your destination, you (feel) more confident and self-reliant?
5. They (work) on the project for weeks before they (present) it to their boss, so they (be) well-prepared and confident. After the presentation, they (celebrate) their success with a team lunch and some drinks.
6. What they (do) to prepare for their road trip?
7. When I (be) a child, I (use) to spend summers at my grandparents' farm. We (play) in the fields and swam in the creek, and my grandmother (cook) delicious meals for us every day. One summer, I (catch) my first fish, and my grandfather (show) me how to clean and cook it.
8. As I (walk) through the familiar streets, I (reminisce) about her childhood and all the happy memories I (make).
9. He (work) at the company for years before he (get) promoted to a management position, so he (have) a lot of experience and knowledge. When he (become) a manager, he (learn) how to lead and motivate a team, and he (be) able to make positive changes in the workplace.

10. We (watch) a movie last night. Although it (be) an old classic, it still (have) the power to entertain and captivate us, and we (enjoy) every minute of it.

The Future Forms

Future Simple

Exercise 14

Stavi glagole u Future Simple (will + infinitive).

1. I _____ (go) to the gym tomorrow morning to work on my fitness goals and stay healthy.
2. She _____ (start) her new job next month, and she is excited to take on new challenges and responsibilities.
3. They _____ (visit) their grandparents next weekend to spend quality time with family and make some happy memories.
4. Oh no, we've run out of sugar. Don't worry, I _____ (buy) some on my way home.
5. You _____ (attend) the concert next month, and do you want me to get you a ticket as well?
6. We _____ (travel) to Europe next summer to explore new countries and experience different cultures.
7. He _____ (invest) in stocks and bonds to secure his financial future and achieve his long-term goals.
8. The restaurant _____ (have) vegan options, and should we make a reservation to ensure we get a table?
9. They _____ (work) on their communication skills to strengthen their relationship and build a better future together.
10. I _____ (learn) a new language to expand my horizons and connect with people from different backgrounds.
11. The weather _____ (be) good for our outdoor event, and should we prepare for rain or shine?
12. I _____ (not tolerate) any form of discrimination or harassment in my workplace, and I (take) swift action to address any issues that arise. Everyone deserves to feel safe and respected in their job.
13. The weather _____ (be) good for our camping trip this weekend, and should we bring extra blankets and warm clothing just in case? I am looking forward to spending time in nature and enjoying some fresh air.

BE GOING TO + infinitive

Exercise 15

Stavi glagole u buduće glagolsko vrijeme (BE GOING TO + infinitive)

1. I _____ (finish) my project before the deadline to ensure that I get a good grade.
2. She _____ (buy) a new car next month because her old one keeps breaking down.
3. They _____ (travel) to Europe next year to visit some famous landmarks and learn about different cultures.
4. We _____ (have) a barbecue in the backyard this weekend to celebrate the end of the summer.
5. He _____ (take) a cooking class to learn how to prepare delicious meals and impress his friends.
6. She _____ (start) a new business venture because she wants to be her own boss and follow her passion.
7. They _____ (adopt) a pet from the shelter because they want to give a loving home to an animal in need.
8. I _____ (study) hard for my exams so that I can get accepted into my dream college.
9. She _____ (attend) a yoga retreat to relax and unwind from the stresses of daily life.
10. We _____ (renovate) our house next year to create more space and improve its functionality.

Present continuous (expressing future)

Exercise 16

Stavi glagole u zagradama u Present Continuous Tense. Prisjetimo se da Present Continuous koristimo i za izražavanje nekih budućih radnji kao što su namjere ili planovi za budućnost.

1. I _____ (meet) my friends for lunch tomorrow at noon.
2. She _____ (take) a flight to Paris next week for a business trip.
3. They _____ (attend) a concert tonight at the amphitheater.
4. You _____ (participate) in the charity event next month to raise money for a good cause?
5. Why _____ he _____ (visit) his family for Thanksgiving this year?

6. _____ they _____ (plan) a surprise party for their friend's birthday next week?
7. I _____ (not go) to the gym tonight because I have a sore throat.
8. She _____ (not take) any classes this semester because she wants to focus on her job.
9. They _____ (not buy) a new car anytime soon because their current one is still in good condition.
10. You _____ (not stay) at home this weekend to relax and recharge after a busy week?

BE GOING TO or Present Continuous

Exercise 17

Stavi glagole u zagradama u Future Simple, going to + infinitive ili Present Continuous. Prisjeti se glavnih razlika u korištenju glagolskog oblika “will + infinitive” (Future Simple) i “going to + infinitive”.

1. I _____ (take) a Spanish course next semester to improve my language skills, but I've decided that I _____ (study) on my own during the summer to get a head start.
2. She _____ (run) a marathon next month, so she currently _____ (train) every day, but she probably _____ (hire) a personal coach to help her improve her speed.
3. They _____ (travel) to Japan next year to experience the culture and they also currently _____ (learn) some basic phrases in Japanese to communicate with the locals.
4. _____ you _____ (apply) for the scholarship? You need to submit your application by the end of the month.
5. _____ she _____ (buy) a new laptop for her job? If so, she _____ (need) to research some models and read some reviews, but she also currently _____ (save) some money to afford it.
6. They _____ (celebrate) their anniversary next week, so they will need to make a reservation at a fancy restaurant, but they also currently _____ (brainstorm) some creative gift ideas for each other.
7. I _____ (conduct) some research and _____ (collect) some data to support my argument and I hope I _____ (finish) my thesis by the end of the semester.

8. She _____ (start) a new business venture next year, so she will need to create a business plan and find some investors, but she also currently _____ (network) and _____ (attend) some entrepreneurship events to gain some insights.
9. They _____ (host) a fundraising event for the local animal shelter next month, but they also _____ (design) some marketing materials and _____ (reach) out to potential sponsors at the moment.
10. _____ you _____ (go) to watch the new movie that just came out?

Future Perfect

Exercise 18

Stavi glagole u zagrada u Future Perfect.

1. By the time I finish this course, I _____ (learn) a lot about digital marketing.
2. We _____ (be) married for 10 years by next year.
3. By the end of the week, she _____ (complete) all her assignments and be ready for the weekend.
4. We _____ (wait) in line for two hours by the time the concert starts.
5. By the time they arrive, we _____ (finish) cooking dinner.
6. By the end of the year, they _____ (save) enough money to buy a new car.
7. By the time the deadline comes, I _____ (submit) my application and be waiting for a response.
8. He _____ (run) 50 miles as part of his training for the marathon by next month.
9. By the time we leave the party, we _____ (dance) to every song on the playlist.
10. By the end of the day, he _____ (finish) writing his book and be ready to celebrate.

Present Simple

Exercise 19

Stavi glagole u zagradama u Present Simple Tense. Prisjeti se da se Present Simple može koristiti i za izražavanje dogovorene, planirane buduće radnje (*definite future arrangement*) te u rasporedima polazaka i dolazaka prometnih sredstava (*scheduled future events*).

1. The train _____ (arrive) at 8 AM tomorrow.
2. The concert _____ (not start) at 7 PM tonight.
3. Our flight _____ (leave) at 6 AM next Monday.
4. The conferences _____ (end) on Friday at 5 PM.
5. The store _____ (open) at 9 AM every day.
6. My appointment with the dentist _____ (be) at 11 AM on Thursday.
7. The movie _____ (begin) at 6:30 PM tonight.
8. The classmates _____ (meet) every Tuesday and Thursday at 2 PM.
9. The soccer game _____ (start) at 3 PM on Saturday.
10. The museum _____ (close) at 5 PM every day.

Exercise 20

Stavi glagole u zagradama u točno buduće vrijeme. Ponekad je moguće imati više točnih odgovora.

1. By next year, I _____ (graduate) from college, and I _____ (start) looking for a job in my field. Do you think I _____ (have) a lot of opportunities?
2. _____ I _____ (meet) my friends for lunch tomorrow, and _____ we _____ (try) a new restaurant that just opened. Would you like to come along?
3. At this time next week, I _____ (be) on the beach, enjoying my vacation. Have you planned any trips for this year?
4. I _____ (not have) time to go to the gym tomorrow because I (go) to attend a business conference all day. Do you ever feel like there aren't enough hours in the day?
5. My parents _____ (visit) me next month, and we _____ (plan) to go hiking in the mountains. Have you ever been to this area before?

6. By the time you arrive, we _____ (finish) setting up the party decorations. Can you bring some snacks or drinks?
7. I _____ (have) time to finish this project today, so I _____ (work) on it tomorrow.
8. Next year, I _____ (take) a trip to Europe, and I _____ (visit) several countries. Have you ever traveled to Europe?
9. I _____ (not be) able to attend the meeting next week because I _____ (be) on a business trip. Can you share the meeting notes with me later?
10. By the time the game starts, we _____ (buy) our tickets and found our seats. Do you think our team _____ (win) today?

Exercise 21

Glagolska vremena I (Mixed tenses)

Prepišite rečenice stavljajući pri tom glagole u zagradama u odgovarajuće glagolsko vrijeme (za prošlost, sadašnjost i budućnost). Nastojte da rečenice budu razumljive i logične.

I (wake) up early this morning, feeling refreshed and ready to start the day. As I (get) dressed, I (think) about all the things I (need) to accomplish. I (have) a meeting at work at 10 am, a doctor's appointment at 2 pm, and a dinner date with friends at 7 pm.

I (decide) to make myself a cup of coffee and sit outside on my balcony for a few minutes. The sun just (begin) to rise, and the birds (sing). I (close) my eyes and (take) a deep breath, feeling grateful for this moment of peace and as I (daydream), I (think) also about everything that (happen) the previous year.

After finishing my coffee, I (head) out the door and (walk) to the bus stop. I usually (drive) to work, but my car (be) in the shop for repairs. I (check) the schedule and (see) that the bus (be) running late, so I (decide) to call my boss and let her know.

"Hi, Sarah. It (be) me. Just (want) to let you know I might be a few minutes late for the meeting today. The bus (run) behind schedule."

"No problem," she (say). "Thanks for letting me know."

I (hang) up the phone and (continue) to wait for the bus. It finally (arrive), and I (get) on and (find) a seat. As we (drive) to my office, I (think) about the meeting ahead. We (discuss) the new project we (work) on and make some important decisions.

When I (arrive) at the office, I (greet) my colleagues and (sit) down at the conference table. Sarah (begin) the meeting by reviewing the progress we (make) so far. "We (do) great," she (say). "But we (need) to make a decision about the budget. We (allocate) more funds to marketing or research?"

We (discuss) the pros and cons of each option and finally (decide) to put more money into research. We also (set) some general directions for the company's future.

"I never (be) so excited about the new season", Sarah (say).

I (not be) sure about that since all I (can) feel was just burnout. I (know) that I (work) hard all year all and it still (not fulfil) me personally. Maybe it (be) time for me to change profession!

Exercise 22

Glagolska vremena II (Mixed tenses)

Prepišite rečenice, stavljajući pri tom glagole u zagradaama u odgovarajuće glagolsko vrijeme (za prošlost, sadašnjost i budućnost) kao i u vježbi broj 21. Nastojte da rečenice budu razumljive i logične.

Today is a busy day. I (have) a meeting with a client at noon, but before that, I (need) to finish some work I (start) yesterday. Yesterday, I (spend) most of my day at the office, but I also (take) a break to meet a friend for lunch.

Last night, I (go) to bed early because I (know) I (have) to wake up early today. Tomorrow, I (am) flying to New York for a business trip. I (am) excited to explore the city, but I also (need) to prepare for the meetings I (will) have there.

Right now, I (am) working on a report that (is) due tomorrow. Yesterday, I (spend) a lot of time on it, but I still (need) to add some final touches. After I (finish) this report, I (have) to work on another one that (is) due next week.

Next month, I (am) taking a vacation to Hawaii. I (have) never been there before, so I (am) really looking forward to it. I (will) spend two weeks there, and I (am) already making plans for what I (will) do while I (am) there.

Earlier this morning, I (had) a phone call with a potential client. They (are) interested in our services, so I (scheduled) a meeting with them next week. I (will) need to prepare a presentation for that meeting.

Last week, I (meet) with a client who (had) some concerns about their project. We (discuss) the issues they (were) facing and (came) up with a solution that (worked) for everyone.

In the past, I (work) with many clients from different industries. Some projects (be) more challenging than others, but I (have) learned a lot from each one of them.

As I look out of the window, I (see) that it (is) raining outside. I (hope) it (stops) before I (need) to go to my meeting.

Overall, I (enjoy) my work and (am) grateful for the opportunities I (have). I (look) forward to what the future (will) bring.

Exercise 23

Prepišite rečenice, stavljajući pri tom glagole u zagradama u odgovarajuće glagolsko vrijeme (za prošlost, sadašnjost i budućnost) kao i u vježbi 22. Nastojte da rečenice budu razumljive i logične.

Tourism has a rich history that (begin) began many centuries ago when people (start) to travel for religious purposes. The first recorded instance of tourism (date) back to the 17th century when the wealthy (go) on a grand tour of Europe. During the Industrial Revolution, travel (become) more accessible and affordable, leading to a surge in domestic tourism.

In the early 20th century, the emergence of the aviation industry (revolutionize) travel, making it easier for people to travel long distances. By the 1950s, mass tourism (develop), with many people traveling abroad for leisure. The 1970s (see) the emergence of sustainable tourism, which (aim) to minimize the impact of tourism on the environment and local communities.

Today, tourism (play) a significant role in the global economy, with millions of people employed in the industry worldwide. However, the COVID-19 pandemic (have) a devastating impact on the tourism industry, with many businesses struggling to survive.

Looking to the future, it (seem) that tourism (continue) to be a major contributor to the global economy, with the rise of ecotourism and cultural tourism. However, there (be) challenges, such as the need to reduce carbon emissions and the impact of over tourism on local communities and the environment.

In order to address these challenges, many countries (invest) in sustainable tourism initiatives, such as eco-friendly accommodations and transportation, and (promote) responsible travel practices. The development of new technologies, such as virtual reality, (allow) people to experience destinations in a more sustainable way.

In conclusion, the history of tourism (show) that it (come) a long way, from the early days of religious pilgrimage to the modern era of mass tourism and sustainable travel. While there (be)

challenges in the future, there (be) also opportunities for innovation and growth in the industry. It (be) up to all of us to ensure that tourism (continue) to thrive in a sustainable and responsible way.

Passive Voice

Passive Voice (Simple Present)

Exercise 24

Stavi sljedeće rečenice iz aktivnog u pasivni oblik. Rečenice su napisane u **Present Simple Tensu**. U pasivnim rečenicama izostavi subjekt gdje je moguće.

1. Susan gathers flowers.
2. John always helps the poor.
3. People speak English in many parts of the world.
4. The postman delivers letters every day.
5. How do you spell your name.
6. They serve breakfast from 7 to 9 am.
7. They pay me once a month.
8. People make these car parts in Germany.
9. Lara speaks four foreign languages.
10. Elliot and James play guitars in the orchestra two times a week
11. They know the name of the people who committed the crime.
12. They sell tickets for the Saturday's show in the city's theatre.
13. Jane plays a violin at least three hours a day.
14. People park cars in front of the city hall.
15. Does he speak Italian?

Passive Voice (Present Continuous)

Exercise 25

Stavi sljedeće rečenice iz aktivnog u pasivni oblik. Rečenice su napisane u **Present Continuous Tensu**. U pasivnim rečenicama izostavi subjekt gdje je moguće.

1. Ann is teaching English at this university.
2. They are making a movie about our city and its surrounding area.
3. George is serving food in this hotel.
4. Is Hewlett-Packard typing a document?

5. They are recruiting hundred people at the same time.
6. The police are interrogating him at the moment.
7. In this school everybody is studying Italian.
8. Who is helping you in this project?
9. Ron is not training the kids.
10. Why is he not helping us?
11. Mary is drawing this beautiful painting.
12. He is driving a very fast car.
13. Who is bringing you at the airport?
14. Who is helping you?
15. The coach is congratulating the team on their great success in the match.

Passive Voice (Present Perfect Tense)

Exercise 26

Stavi sljedeće rečenice iz aktivnog u pasivni oblik. Rečenice su napisane u **Present Perfect Tensu**. U pasivnim rečenicama izostavi subjekt gdje je moguće.

1. Julia has written an amazing song.
2. Susan and John have just bought a new washing machine.
3. I have ordered pizzas for everybody.
4. Has anyone seen my bag?
5. Government has brought a new law on smoking in public places.
6. Has she written this poem?
7. Someone has painted the walls.
8. James has not informed his family about the accident that happened to him at work.
9. Emily has just bought a new wallet because she has lost an old one.
10. The police has interviewed the suspects.
11. The cleaner has cleaned the hall.
12. Our school has organized a contest.
13. I have never visited Sweden.
14. Have they found the books?
15. Tom and his friend haven't delivered the food yet.

Passive Voice (Future Simple Tense)

Exercise 27

Stavi sljedeće rečenice iz aktivnog u pasivni oblik. Rečenice su napisane u **Future Simple Tensu**. U pasivnim rečenicama izostavi subjekt gdje je moguće.

1. Your colleague will bring you the book.

2. Will he pick up the kids from school tomorrow?
3. The birds will eat those sandwiches.
4. Jane will visit him tomorrow.
5. She will ask you about our new project.
6. I will feed your dog while you will be away.
7. Will you buy that car?
8. The police will arrest that man.
9. They will interrogate him.
10. They will sell all the fish when they arrive to the shore.
11. He won't give you another chance.
12. They will make a lot of different questions.
13. They will take him away.
14. Someone will pick you at the airport.
15. John's parents will pay the artist a lot of money for that painting.

Passive Voice (Past Simple Tense)

Exercise 28

Stavi sljedeće rečenice iz aktivnog u pasivni oblik. Rečenice su napisane u **Past Simple Tensu**. U pasivnim rečenicama izostavi subjekt gdje je moguće.

1. The mechanic repaired my car last week.
2. Nikola Tesla invented a neon lamp.
3. People built this church in three hundred years ago.
4. Several people saw the accident yesterday evening.
5. Your mother prepared a delicious dinner.
6. They made this film nine years ago.
7. I bought this car in Germany.
8. The thief stole my car.
9. Steven Spielberg directed the famous Indiana Jones original trilogy.
10. Our students participated on a well known project about the sustainability in tourism.
11. Shakespeare wrote Othello, King Lear, Measure for Measure, Romeo and Juliet and many other famous plays.
12. Who made this impressive sculpture?
13. The investigators didn't question him very closely.
14. The president made an important speech last night.
15. Just in few days the children forgot everything they learnt.

Passive Voice (Past Continuous Tense)

Exercise 29

Stavi sljedeće rečenice iz aktivnog u pasivni oblik. Rečenice su napisane u **Past Continuous Tensu**. U pasivnim rečenicama izostavi subjekt gdje je moguće.

1. He was watching TV at this time yesterday.
2. They were not eating breakfast because they weren't hungry.
3. Some thirty years ago people were leaving garbage everywhere.
4. People were cleaning snow from the sidewalk.
5. They were making plans for the next summer season.
6. I was learning English the whole afternoon yesterday.
7. People were manufacturing these cars in Germany.
8. Were you writing an essay when I came?
9. Jane was waving the flag.
10. Were the kids doing their homework?
11. Some pupils were knocking the door while we were studying.
12. The doctor wasn't examining the patients because he was on a vacation.
13. Mary was cleaning the house.
14. They were collecting stamps that they later gave as a gift.
15. Were you watching a movie yesterday when I called you?

Passive Voice (Mixed tenses)

Exercise 30

Stavi glagole iz aktivnog u pasivni oblik. Pazi na pravilnu upotrebu pomoćnog glagola *to be* koja će ovisiti o vremenu aktivne rečenice.

1. Many people understand English.
2. The Government is planning the construction of a new school near my house.
3. My father found an old watch on the main street.
4. Mary was ironing her new dress yesterday.
5. Ann has just cleaned her apartment.
6. Elliot will buy a new house next year.
7. Somebody should clean this mess.
8. He had written three new books till 1930.
9. Everybody loves Mr Smith.
10. Somebody has built a new house in a close vicinity to the church.
11. You should eat less sweets if you want to be more healthy.
12. Somebody has stolen Sandy's car which he left behind the house.
13. People saw the thief.
14. They will use Mary's description to catch the thief.

15. People should respect law and order.
16. The prosecutor gathered all the evidence against the defendant.
17. The policeman handcuffed the prisoner.
18. You have to pay bail if you want to defend yourself from freedom.
19. They will settle this international dispute through arbitration.
20. The directors and shareholders of the company must respect the articles of association.
21. Two or more companies can sign a joint venture agreement.
22. New modern companies outsource parts of their businesses to lower the costs of production and to earn more money.
23. Shareholders and directors of the company can call a board meeting.
24. The robot will place this item on the right place.
25. Both parties cancelled the contract.
26. The judge must explain the reasons behind his sentence.
27. The jury made a decision based on the facts of the case.
28. An online company hasn't delivered the order yet.
29. They should fill in all the white spaces in the application form.
30. Mary is going to send a letter to her friend whom she met last year.

Passive Voice (Mixed Tenses)

Exercise 31

Stavi glagole iz pasivnog u aktivni oblik. Pazi na pravilnu potrebu pomoćnog glagola *to be* koja će ovisiti o vremenu aktivne rečenice.

1. When is your lunch eaten by you?
2. A lesson is being learnt by students in order to pass the exam.
3. Letters are delivered by the postman every day.
4. A lot of forests on the face of the Earth are being destroyed by people.
5. The receipts are usually given to our accountant by us.
6. Pizzas were ordered by us already half an hour ago.
7. This theory has been proven to be false and completely harmful.
8. Why wasn't the house closed by you when you left it and went for a vacation.
9. A new law on smoking in public places was brought by the Government.
10. Court cases are heard by the judges in the country where none of the parties lives.
11. A contract has been signed by two opposing parties.
12. All the facts from the case were heard by the presiding judge.
13. Their business has been outsourced all across the world.
14. Their company's performance will be improved by the new technological innovations.
15. The first draft of the contract will be written next week by our new incorporated company.

Conditional Clauses

Conditional Sentences (Type 1)

Exercise 32

Točno napiši dolje navedene rečenice tako da dobiješ Conditional Sentences (Type 1)

1. If you study hard, you _____ (pass) this year's exam.
2. If the weather is fine, we _____ (go) on a tour.
3. If I (go) _____ to Rome, I will visit the Amphitheatre.
4. If you don't come on time, we _____ (not have) time for a walk.
5. If he _____ (receive) my email, he will be surprised by the information.
6. If she travels to England, she _____ (see) many beautiful cities.
7. If I _____ (get) the money, I will buy a new computer.
8. If you _____ (violate) public order, you can be charged with a criminal offense.
9. If I _____ (have) enough time this afternoon, I will go out with my friends.
10. If he comes on time, we _____ (manage) to finish our monthly report.
11. If he _____ (like) that car, will he buy it?
12. Unless I have a quiet place to work, I _____ (not be able) to do my work.
13. Your teacher will be angry if you _____ (make) more mistakes.
14. If you come late, they _____ (not let) you in.
15. She will play violin if he _____ (teach) her properly.
16. If you prepare some coffee, I _____ (come) immediately.
17. If you have some bones, I _____ (take) it for my dog.
18. I will tell you a promise if you _____ (decide) not to tell it to anyone.
19. Unless you are more careful while you drive, I _____ (call) the police.
20. I will lend you the money if you _____ (promise) to give it back.
21. If he _____ (like) this mobile phone, will he buy it?
22. If they _____ (eat) so much, they will be ill.
23. If he _____ (need) a laptop, he can borrow mine.
24. If I work hard today, I _____ (have) a break tomorrow.
25. Somebody can steal your car if you _____ (leave) it open.

Conditional sentences (Type 2)

Exercise 33

Točno napiši dolje navedene rečenice tako da dobiješ Conditional Sentences (Type 2).

1. If I had time, I _____ (visit) my friends.
2. If Susan (have) _____ time, she would do that alone.
3. He would manage to pass the exam if he _____ (learn) a little bit more.
4. If I won the lottery, I _____ (buy) a new flat.
5. James would understand what you are saying if you _____ (speak) louder.
6. Sarah _____ (apply) for that job if she had all the necessary qualifications.
7. People would enjoy working in your company if it _____ (provide) better working conditions.
8. If I moved, _____ (you/visit) me?
9. If someone _____ (give) you a boat, what would you do with it?
10. If she _____ (clean) her house regularly, she could concentrate better on other things.
11. I would visit them if they _____ (invite) me.
12. What would you do if you _____ (see) a thief?
13. I could tell you what this means if I _____ (understand) Latin.
14. If we had more rain, our vegetables _____ (grow) faster.
15. If we lived in Italy, we _____ (speak) Italian.
16. If the children were older, they _____ (go) on the beach alone.
17. Doris would come on time if she _____ (get up) earlier.
18. If we arrived at 11:00, we _____ (miss) her exhibition.
19. I _____ (buy) that dress if I were you.
20. John would help you if he _____ (have) a possibility to do that.
21. What would you do if an elevator _____ (get) stuck the first and a second floor?
22. You wouldn't have so much trouble with your car if you _____ (put) some oil in it.
23. If he _____ (know) how dangerous it is, he wouldn't use it.
24. I would visit them more often if I _____ lived in the same city.
25. If you drove your car so fast, _____ (you/be able to) slow down quickly when it's necessary?

Conditional sentences (Type 3)

Exercise 34

Točno napiši dolje navedene rečenice tako da dobiješ Conditional Sentences (Type 3).

1. If you had studied more, you _____ (pass) the exam.
2. If we _____ (know) you were coming, I would have prepared a dinner.
3. He would not have come late to school if he _____ (leave) the house earlier.

4. She would have achieved better results if she _____ (practice) a little bit more every day.
5. If they _____ (invest) in stocks, they would have earned a lot of money.
6. If we _____ (go) to the concert, we would have heard Anna singing.
7. We would have saved a lot of money if we _____ (buy) airline tickets on time.
8. He _____ (gain) an important experience if he had accepted that job experience.
9. If he _____ (take) another road, he would not have got stuck in traffic.
10. If they had eaten in your restaurant, we would have had a better experience.
11. They _____ (receive) a scholarship if they had applied for it.
12. If they had listened the weather forecast, they _____ (not/go) to that trip.
13. We would have made a huge profit if we _____ (invest) in that business ten years ago.
14. If we had outsourced a part of our business earlier, we _____ (reach) our sales targets.
15. If we _____ (recognize) our customers' needs, we would have launched our product before our competitors.
16. We would have minimized the risk of loss if we _____ (make) better market research.
17. If we had taken care of our client, he _____ (sign) the contract.
18. If we _____ (recruited) five more employees better, we would have increased productivity and efficiency.
19. If we _____ (prepare) our luggage a night before, we wouldn't have forgotten anything.
20. You _____ (not get) into trouble if you had followed my instructions.
21. If you _____ (check) that engine, you would have seen that there was a problem with it.
22. If we had upgraded our technology, we _____ (improve) our competitiveness on the market.
23. They would have been arrested if they _____ (try) to enter the country illegally.
24. If they had realized the traffic lights were red, they _____ (stop).
25. If we _____ (take) a shortcut, we wouldn't arrive so late.

Mixed conditional sentences

Exercise 35

Popuni prazna mjesta u navedenim rečenicama tako da dobiješ točno napisane pogodbene rečenice (Conditional sentences).

1. If I had organized my schedule better, I _____ (see) my friends and spend some time with them.
2. If I _____ (know) you were going to be in town, I _____ (make) plans to meet up with you.
3. If I don't get enough sleep tonight, I _____ exhausted tomorrow.
4. I will stay inside and study if it _____ (rain) tomorrow.
5. I would be able to get to work much faster if I _____ (have) a car.

6. If I _____ (win) the lottery, I will buy a new house.
7. If I had remembered to bring my phone, I _____ (call) you earlier to tell you that I was coming.
8. I will stay home from work if I _____ (not/feel) well tomorrow.
9. If I had more time, I would _____ (join) you for the coffee.
10. I could repair the fence myself if I _____ (have) all the necessary tools.
11. If the story _____ (true) they wouldn't have printed it.
12. If he were in, he _____ (open) the door.
13. We would have returned on time if the roads _____ (be) open to the traffic.
14. If we needed something, we _____ (let) you know.
15. Will we stay in the hotel if it _____ (be) full?
16. If the flight had been cancelled due to bad weather conditions, how _____ (get) to Croatia?
17. I would take some matches in case we _____ (decide) to make fire.
18. If I _____ (want), I would invite them for lunch.
19. Unless the restaurant gets another cook, it _____ (not make) any significant earnings.
20. If the fire _____ (notice) earlier, residents would have called the fire department.
21. I wouldn't buy anything on that web site if I _____ (be) you.
22. If you _____ (touch) that electricity cable, you could get hurt.
23. If you leave the door open, I _____ (enter) without ringing the bell.
24. If I _____ (take) a vacation this summer, I would be more relaxed right now.
25. I would go for a walk if it _____ (be so hot) hot outside.

Mixed conditional sentences

Exercise 36

Popuni prazna mjesta u navedenim rečenicama tako da dobiješ točno napisane pogodbene rečenice (Conditional sentences).

1. If we had invested in our company in the past three years, we _____ (be) more competitive on the market.
2. If the company _____ (be) more proactive about diversifying its product line, it would not have struggled to survive on the huge globalized market.
3. If the marketing team _____ (do) more successful job, we would have seen better result.
4. The economy would be in better shape if the government _____ (implement) more supportive policies for small businesses.

5. We _____ (be able to) increase our profit margins if we negotiated a better deal for our suppliers.
6. If we don't start addressing our supply chain issues soon, we _____ (lose) our competitive edge and recognition.
7. We would invest in your business venture provided we _____ (have) any insight into your business.
8. How might the situation have been different if the company _____ (react) more promptly?
9. If the company _____ (invest) more in research and development, we would have had more products to offer on the market.
10. How would society be different if laws _____ (be) strictly enforced?
11. If the government _____ (increase) taxes, then people will have to pay more.
12. If the city had more funding, it _____ (improve) public transportation.
13. If the agency were more efficient, it _____ (be able to) to process applications faster.
14. The crisis could have been averted if officials _____ (act) faster and more efficiently.
15. If the city council _____ (approve) the proposal, then the new park will be built.
16. The situation _____ (be) better if the previous administration had taken certain provisions regarding law-and-order issues.
17. People would have more trust in our operations if we _____ (worked) more transparently.
18. If the mayor _____ (give) his approval, then the new policy will come into force.
19. If the organization had followed proper procedures, the mistake _____ (not/happen).
20. If the prosecutor _____ (present) stronger evidence, the jury might have reached a different verdict.
21. Police forces will arrive if you _____ (call) them.
22. What would have happened if the suspect _____ (catch) earlier in the investigation?
23. If the laws were stricter, there _____ (be) less crimes committed.
24. If the police had caught the criminal, they _____ (put) him to jail.
25. If the defendant _____ (convince), he would have been imprisoned.
26. How would society be different if laws _____ (be) strictly enforced?
27. I wouldn't believe him if I _____ (be) you.

Reported Speech

Reported Speech – Statements (A)

Exercise 37

Stavi sljedeće rečenice (u vježbama A, B, C) iz upravnog u neupravni govor. Pripazi na pravilnu upotrebu glagolskih vremena u nepravnom govoru (*backshift*), kao i na točnu upotrebu priloga vremena i osobnih zamjenica. Prisjeti se da kad navodimo rečenicu u nepravnom govoru, često koristimo glagole “say” ili “tell”. Glagola “say” koristimo kada nije navedena osoba kojoj se govornik obraća, a “tell” kada se navodi osoba kojoj se govornik obraća. Isto tako, umjesto glagola “tell” (“told me”) moguće je koristiti i glagole; *inform, explain, apologize, emphasize, state* i druge koji nam pomažu da radnja ostane smisljena i logična.

1. “I will come home later,” he said.
2. Mary said: “I visited my friends yesterday.”
3. “I saw the movie last night,” she said.
4. Jason said: “I have been studying for hours.”
5. Gillian said: “I am going to work.”
6. “I have something to give you”, I said to him.
7. “I am moving to Madrid,” she said to me.
8. His daughter said: “I can come later if you want.”
9. “I haven’t been to London because I was ill,” Marco said.
10. She said to me: “I’m sorry for being late.”

Reported Speech – Statements (B)

Exercise 38

1. “I have completed the project on time,” she said.
She reported that _____.
2. He said: “Our company needs to cut costs to increase profitability.”
He stated that _____.
3. Our sales manager said: “The sales figures for last quarter were higher than expected.”
Our sales manager reported that _____.
4. “We must improve customer satisfaction to retain our clients,” he said.

- He emphasized that _____.
5. She said: "The new product line will be launched next month."
She announced that _____.
6. "We should review our marketing strategy," he said. Reported speech:
He suggested that _____.
7. She said: "We need to recruit more employees."
She pointed out that they _____.
8. "The budget for the project has been approved," he said.
He confirmed that _____.
9. Our project manager said: "We will not miss the deadline."
Our project manager promised that _____.
10. "We have to reconsider our company's costs to improve efficiency," he said.
He stressed that _____.

Reported Speech – Statements (C)

Exercise 39

1. "The committee recommended changes to the legislation," she said.
2. He said: "The new law was brought last year."
3. She said: "The directors of the company and the shareholders must consider this new regulation."
4. "The chairperson has vetoed the bill," he said.
5. The committee rejected the proposal," he said.
6. She said: "The House of Representatives passed the resolution."
7. He said: "The judge had dismissed the case due to lack of evidence."
8. The lady said: "The suspect confessed to the crime".
9. "The police arrested the suspect last night," he said.
10. "The prosecutor presented evidence that the defendant was guilty," she said.

Reported speech – Questions

Exercise 40

Stavi sljedeće rečenice iz upravnog (direct speech) u nepravni govor (indirect speech). Pripazi na pravilno korištenje vremena u nepravnoj rečenici (backshift) kao i na točan raspored riječi u rečenici; "Subject + verb + object")

1. He asked me: "What are you doing?"
2. Mary: "Are you preparing the monthly reports?"
3. He asked me: "Why did you leave your job?"
4. John: "How long have you been studying English?"
5. A customer asked us: "How much does the product cost?"
6. The organizer asked: "Who will attend the meeting?"
7. The visitor asked: "How far is the beach from here?"
8. The tourist asked: "Is there a guided tour of the city?"
9. Our friends from Italy asked us: "Are there any special events happening this weekend?"
10. Jane asked me: "Who has runned all the flowers in our garden?"

Reported speech – Commands

Exercise 41

Stavi sljedeće rečenice iz upravnog (direct speech) u nepravni govor (indirect speech). Prilikom uvođenja nepravnih rečenica moguće je koristiti glagole: advise, remind, suggest, request, order, ask, tell, warn, remember.

1. The doctor: "You should exercise regularly to stay healthy."
2. Jessica: "Don't forget to bring your passport."
3. The colleague: "You might want to consider taking some time off to rest."
4. The manager: "Please, come on time to the meeting."
5. The project manager said to the team member: "Send the proposal to the client immediately."
6. The team leader: "Print out the presentation slides for the meeting."
7. The finance manager told the accountant: "Double-check the calculations before submitting the budget."

8. Tom: "Don't believe everything you hear."
9. Mother: "Don't spend so much time in front of computer!"
10. Jane: "Write a letter to your mother!"

Reported speech – Mixed types

Exercise 42

Stavi sljedeće rečenice iz upravnog (direct speech) u neupravni govor (indirect speech).

1. Our supplier said: "I am sorry for the delay."
2. The doctor said to his patient: "Do your exercises every day."
3. Anna said to me: "I am going to the meeting tomorrow."
4. Mary asked her son: "Where did you get that idea?"
5. Our superior said: "Finish the report by Friday."
6. The teacher warned the student: "Turn off your phone during the meeting."
7. The supervisor asked the employee: "Have you completed the recruitment process?"
8. The coach told the athlete: "Make sure you stretch before and after your workout."
9. Dan informed me: "I have finished the project."
10. My son asked me: "What time does our plane arrive?"
11. The client told us: "Please send me the updated schedule."
12. She said: "I'm going to the store to buy some groceries."
13. Dan said: "I will visit my parents in Rome next weekend."
14. John reminded her: "Don't forget to lock the door when you leave."
15. She asked him: "What did you say to her?"
16. He informed Jenny: "I have already booked the tickets for our flight to Italy."
17. Her mother asked Julia: "Can you pass me the salt, please?"
18. She said: "I don't feel very well. I think I'll stay home today."
19. The chief executive ordered his managers: "Please send me the report by Friday."
20. He asked her: "Why didn't you tell me about the change in the schedule?"

Articles (Part One)

Exercise 43

Articles: a/an

U sljedećim rečenicama pravilno upotrijebi neodređene članove *a* i *an*.

1. I would like ____ ice cream cone, please.
2. Is he ____ experienced tour guide?
3. She bought ____ souvenir at the gift shop.
4. They stayed at ____ luxury hotel.
5. Did the tour group visit ____ historic landmark?
6. The restaurant had ____ extensive wine list.
7. She does not want to become ____ travel blogger.
8. The beach had ____ abundance of seashells.
9. The guidebook recommends visiting ____ national park.
10. Does St. Michael's Fortress offer ____ view over St. Anthony's Channel?
11. The city needs ____ improved transportation system.
12. He works as ____ traffic controller at the airport.
13. The bridge is ____ engineering marvel.
14. The highway has ____ heavy traffic during rush hour.
15. The construction crew built ____ pedestrian walkway.
16. The new road requires ____ environmental impact study.
17. The tunnel is ____ important transportation artery.
18. The intersection has ____ high accident rate.
19. The transportation department implemented ____ new policy.
20. Is there ____ parking garage in the city of Šibenik?
21. She wants to work as ____ IT consultant.
22. The company needs ____ experienced programmer.
23. The software requires ____ internet connection.
24. He is ____ expert in database management.
25. The website has ____ user-friendly interface.
26. The project needs ____ agile development approach.
27. The network administrator installed ____ new firewall.
28. The server had ____ unexpected shutdown.
29. The team developed ____ innovative solution.
30. The company invested in ____ new interface.
31. She is ____ administrative law judge.
32. The agency published ____ notice in the Federal Register.
33. The regulation requires ____ public comment period.
34. What is the difference between ____ lawyer and ____ attorney?

35. The plaintiff filed ____ lawsuit against the government.
36. The court issued ____ injunction against the agency.
37. Shall the Constitutional Court of the Republic of Croatia repeal ____ law if it finds it to be unconstitutional?
38. The agency denied ____ application for ____ permit.
39. The agency is ____ independent regulatory body.
40. The regulation has ____ impact on small businesses.
41. She wants to become ____ registered nurse.
42. The patient needs ____ blood transfusion.
43. The hospital has ____ shortage of nurses.
44. Did the doctor give the patient ____ prescription?
45. The nurse administered ____ injection to the patient.
46. The patient requires ____ intensive care unit.
47. The hospital implemented ____ infection control protocol.
48. The nurse applies ____ bandage to ____ patient's wound.
49. The hospital provides ____ patient-centered care.
50. The nurse charted ____ detailed assessment of the patient.

Exercise 44

Articles: the/zero article

U sljedećim rečenicama pravilno upotrijebi određeni član *the* te ga izostavi ("zero article") tamo gdje ga po gramatičkom pravilu nije potrebno napisati.

1. _____ tourism industry is one of the fastest-growing industries in the world.
2. In _____ tourist attractions, visitors can enjoy a wide range of outdoor activities.
3. _____ hotel industry in this region is highly competitive.
4. _____ tourist season in this area is from June to September.
5. The popularity of _____ ecotourism has increased in recent years.
6. _____ hospitality sector provides many job opportunities for young people.
7. _____ tourism development plans should take into account the local environment.
8. _____ airline industry has been heavily affected by the pandemic.
9. The lack of _____ infrastructure can limit the growth of tourism in rural areas.
10. _____ tourist behavior can have a significant impact on the local community.
11. _____ traffic engineer must consider _____ safety of pedestrians and bicyclists when designing intersections.
12. Drivers must obey _____ traffic signs, including stop signs and yield signs.
13. _____ traffic congestion can be alleviated by improving public transportation systems.
14. _____ speed limit on highways varies depending on the state and type of roadway.
15. _____ road construction project was completed ahead of schedule.
16. A traffic jam on _____ interstate caused many drivers to be late for work.
17. To safely make a left turn, drivers must wait for _____ green arrow signal.

18. ____ lane markings indicate where drivers should stay within their lanes.
19. ____ crosswalk at ____ intersection was recently repainted to make it more visible.
20. ____ traffic laws vary from state to state and country to country.
21. ____ decision to implement this system was made by ____ management.
22. ____ Artificial Intelligence is expected to revolutionize many industries.
23. ____ data we collected was insufficient for the analysis.
24. ____ Cloud Computing has made it easier for businesses to store and access ____ data.
25. ____ company has been facing financial difficulties for ____ past year.
26. ____ E-commerce has become increasingly popular in recent years.
27. ____ IT department is responsible for maintaining ____ company's network.
28. ____ Cybersecurity threats are a major concern for businesses.
29. ____ Data Analytics is a powerful tool for extracting insights from large data sets.
30. I am currently studying ____ Business Information Technology.
31. ____ judge presided over the case.
32. The appellant filed ____ notice of appeal within the time limit.
33. The plaintiff submitted ____ evidence to prove their case.
34. ____ decision on the matter was issued by the hearing officer.
35. ____ tribunal will hear the matter next week.
36. The parties are bound by ____ terms of the agreement.
37. The respondent argued that ____ regulation was unconstitutional.
38. ____ government agency issued ____ guidance on the matter.
39. The administrative law judge issued ____ ruling after the hearing.
40. ____ regulations are designed to protect the environment.
41. ____ patient is experiencing difficulty breathing.
42. ____ nurse gave ____ patient a bed bath this morning.
43. ____ healthcare worker should always wear gloves when handling bodily fluids.
44. The doctor ordered an MRI for ____ patient with suspected brain injury.
45. ____ hospital has strict protocols for infection control.
46. The patient was transferred to ____ intensive care unit for closer monitoring.
47. ____ nurse assessed ____ patient's vital signs and recorded them in the chart.
48. The doctor recommended ____ patient undergo ____ surgery to remove the tumour.
49. A medical assistant scheduled ____ patient's appointment for next week.
50. ____ patient was discharged from ____ hospital after successful treatment.

Exercise 45

Articles: a/an, the

U sljedećem dijalogu pravilno upotrijebi članove: a/an, the (te izostavi član tamo gdje je potrebno).

Noa: I use (1) ____ mechanical pencil and (2) ____ fountain pen to write my notes down into (3) ____ notebook. I like (4) ____ fact that (5) ____ mechanical pencil is actually (6) ____ Croatian invention. I use (7) ____ fountain pen to bold text within (8) ____ notes.

Luka: Tell me about three things you had a year ago and what happened to them.

Noa: I had (9) ____ beautiful pair of sunglasses, (10) ____ yellow mountain bike and (11) ____ washing machine. I lost (12) ____ pair of sunglasses while I was on (13) ____ bus ride from Šibenik to my hometown. I rode (14) ____ mountain bike so much that it simply broke down. (15) ____ washing machine rusted away. I have to buy (16) ____ new bike and (17) ____ new washing machine. (18) ____ new sunglasses will have to wait. (19) ____ patience is important.

Luka: Tell me about three of your qualifications and where you obtained them.

Noa: I have finished (20) ____ Medical High School in Zadar. I have (21) ____ driver's license. I have (22) ____ scuba diving license. I have obtained my driver's license in my hometown, Zadar. I got (23) ____ diving license in Šibenik. You can't have too many (24) ____ skills.

Luka: That's impressive, Noa! Can you tell me a bit more about your scuba diving license?

Noa: Sure! I got (25) ____ scuba diving license from (26) ____ diving centre in Šibenik. It's (27) ____ PADI (Professional Association of Diving Instructors) Open Water Diver certification, which means that I'm qualified to dive up to 18 meters deep. It was (28) ____ really fun and challenging experience to learn how to dive, and I've been on some amazing dives since then. It's (29) ____ great way to explore (30) ____ underwater world and see all sorts of interesting marine life. (31) ____ diving is awesome!

Articles (part two)

Exercise 46

Anita: Where are you from, and which European countries have you been to?

Mate: I am from (1) _____ Croatia. I have been to Bosnia and Herzegovina, Hungary, Slovenia, Italy, Switzerland, and France.

Anita: Which European capital have you been to?

Mate: I have been to Zagreb, Ljubljana, Rome, and Vienna.

Anita: Can you tell me something about places relevant to visitors to (2) _____ Croatian capital?

Mate: Certainly! For Zagreb in Croatia, Maksimir Park is one of (3) _____ largest and oldest parks in Zagreb, and it's (4) _____ popular destination for picnics and outdoor activities. Jarun Lake is (5) _____ popular spot for swimming, sunbathing, and water sports in (6) _____ summertime in Zagreb. Ilica Street is (7) _____ longest and one of (8) _____ most famous streets in Zagreb, known for its shops, cafes, and historic buildings. Ban Jelačić Square is (9) _____ main square and surrounded by historic buildings and popular cafes. Zagreb Cathedral, also known as (10) _____ Cathedral of (11) _____ Assumption of (12) _____ Blessed Virgin Mary, is (13) _____ stunning Gothic-style cathedral. Franjo Tuđman Airport is (14) _____ main international airport in Zagreb.

Anita: Have you ever been to Africa?

Mate: I have never left Europe.

Anita: Have you ever been to Hungary's greatest lake?

Mate: Yes, I have been sailing on Lake Balaton.

Anita: Have you visited (15) _____ Mont Blanc?

Mate: Unfortunately, I have been only at (16) _____ foot of Mont Blanc, but I have been on top of Triglav, (17) _____ highest mountain in Slovenia.

Mate: Let me ask you a few questions. Do you play any instrument?

Anita: Yes, I do. But I do not play either (18) _____ piano or (19) _____ guitar. I play (20) _____ mandolin.

Mate: That is a very traditional instrument. At (21) _____ start of (22) _____ semester, I promised to myself to learn playing (23) _____ instrument.

Anita: That is (24) _____ good idea.

Key

Exercise 1

1. I *wake up* early every morning.
2. She always *eats* breakfast before leaving for work.
3. He *reads* the newspaper every day after lunch.
4. They *play* tennis every Saturday afternoon.
5. We *do not go* to the gym three times a week.
6. The train *arrives* at the station at 9 am every weekday.
7. My sister *does not listen* to music while she's working.
8. He never *drinks* coffee after 6 pm.
9. The sun *sets* in the west.
10. The school bell *rings* at 3 pm to signal the end of the school day.
11. *Do you like* to read books in your free time?
12. *Does* your boss usually *check* your work before submitting it?
13. What time *does* the movie *start* at the cinema tonight?
14. *Are* you a fan of any sports teams?
15. *Do you take* public transportation to work or *do you drive*?
16. Who *teaches* English at your school?
17. What kind of music *do you listen to* when you're working?
18. When *does* your favourite TV show air?
19. Where *do you* usually have lunch during the workweek?
20. Why *do you prefer* to exercise in the morning instead of the evening?

Exercise 2

1. She *is* currently *working* on a new project.
2. They *are playing* football in the park.
3. He *is watching* a movie on his laptop.
4. The kids *are studying* for their exams.
5. I *am learning* to play the guitar.

6. Who *is organizing* the charity event this year?
7. What *are you planning* to do for your birthday next month?
8. Where *is your sister travelling* to this summer?
9. When *are you starting* your new job?
10. Why *are you complaining* about the weather so much?
11. Where *are you going* for vacation this year?
12. When *are you taking* your next day off from work?
13. Why *are you wearing* your winter coat in the middle of summer?
14. Our company *is developing* a new software program, and the development team currently *is testing* various features and functionalities.
15. My sister *is currently studying* abroad in France, and she *is immersing* herself in the language and culture by attending local events and meeting new people.
16. The government *is currently implementing* new policies to reduce carbon emissions and promote renewable energy sources, in order to combat climate change.
17. Where *are they not staying* during their trip to Europe?
18. When *is the store opening* tomorrow?
19. Why *are you not participating* in the school fundraiser this year?
20. My friends and I *are organizing* a surprise party for our colleague's birthday.

Exercise 3

1. I usually *work* from home, but this week I *am attending* a conference in the city.
2. She always *drinks* coffee in the morning, but today she *is drinking* tea because she has a sore throat.
3. They often *go* to the gym together, but this month they *are also training* for a 5K race.
4. He frequently *travels* for work, but currently he *is working* on a project that allows him to stay in his hometown.
5. We *volunteer* at the local animal shelter on weekends, but this month we *are also fostering* a dog at home.
6. The sun *rises* in the east and sets in the west, but the weather currently *is being* unpredictable due to the changing climate patterns.
7. My friend usually *takes* the train to work, but today she *is driving* because the train workers are on strike.

8. The children always *play* together at the playground, but right now they *are playing* a game of tag that requires a lot of running around.
9. We regularly *attend* church on Sundays, but this week we *are also participating* in a fundraiser for a local charity.
10. The company typically *offers* flexible working hours, but this quarter they *are implementing* a new policy that requires all employees to work from the office on certain days of the week.
11. What kind of hobbies *do* you usually *enjoy* in your free time, and *are* you currently *exploring* any new ones?
12. How do you typically *handle* stress at work, and *are* you currently *trying out* any new stress-management techniques?
13. What *is* your usual morning routine like, and *are* you *incorporating* any new habits into your mornings at the moment?
14. *Are* you a fan of any particular TV show, or *are* you currently *binge-watching* a new series on Netflix?
15. *Do* you *work* in the city centre, or *are* you currently *commuting* to a different location for a project?

Exercise 4

1. I *have studied* English for 5 years.
2. She *has never been* to Europe before.
3. Have you *seen* the new movie yet?
4. We *have already finished* our work for the day.
5. They *have just decided* where to go on vacation this year.
6. He *has just finished* working on this project.
7. *Has* anyone *called* you back yet?
8. She *hasn't eaten* anything since breakfast.
9. We *have visited* many countries around the world.
10. They *have been* friends since high school.
11. Where *have* you *been*? You are panting!
12. Mary *has been* out from work for the last three months.
13. J.K.Rowling *has written* a series of Harry Potter novels.
14. She *has travelled* to many countries lately.

15. I have been studying Spanish for the past year, and I feel like I *have made* a lot of progress in my ability to speak and understand the language.
16. They *have lived* in this city for over a decade, so they know all the best restaurants, parks, and attractions to visit.
17. Our company has been implementing new technologies and processes to improve efficiency and productivity, and we already *have seen* positive results in our bottom line.
18. *Have* you ever *fallen* off a horse?
19. Since my accident she *has written* with her left hand.
20. This is the best wine I *have ever tasted*.

Exercise 5

1. Have you *been practicing* your guitar every day? You *have been making* some great progress lately.
2. *I haven't been feeling* well this week, so I haven't *been going* to the gym.
3. *Has Sarah been studying* for her exams? She *has been spending* a lot of time in the library.
4. We haven't *seen* much of our neighbours lately. They have *been keeping* to themselves.
5. Have you *been drinking* enough water? Your skin looks dry.
6. The kids have *been playing* in the yard all afternoon. They're going to be exhausted tonight.
7. I haven't *been using* my phone as much lately. I'm trying to be more present in the moment.
8. Has your boss *been giving* you a lot of work to do recently? You have *been working* long hours.
9. We haven't *been eating* out as much lately. We're trying to save money.
10. Have you *been practicing* your Spanish? You have *been speaking* it fluently lately.

Exercise 6

1. *Have* you ever *travelled* abroad to a place where you didn't know anyone, stayed with locals and learned about their culture? I *have done* it several times, and it always *has been* an amazing experience.
2. He *has been playing* the guitar for years, and his skill level *has improved* significantly.
3. They *have never tried* sushi before, but they are willing to give it a try tonight.
4. Has the company *implemented* the new software yet? I know they *have been talking* about it for a while.

5. I *have been studying* French for a year now, and I can already hold simple conversations with native speakers.
6. She *hasn't seen* her family in person for over a year because of the pandemic, but they *have been keeping* in touch through video calls.
7. *Has* anyone ever *told* you that you have a talent for writing? I *have heard* it from several people, and I think you should consider pursuing it.
8. We *have been living* in this city for five years, and we still *haven't explored* all of the tourist attractions and hidden gems.
9. He *hasn't been feeling* well lately, and he *has been* to the doctor's office multiple times, but they haven't found anything concerning.
10. *Have* you ever *volunteered* for a charity organization? I *have done* it a few times, and it's a rewarding experience to give back to the community.
11. She *has travelled* to over 20 countries in her lifetime, and she has no plans to stop exploring new places.
12. They *have been* married for 10 years, and they still go on date nights to keep their relationship strong.
13. We *have been working* on this project for months, and we are finally seeing some progress.
14. He *has been playing* the guitar since he was a teenager, and he *has become* quite skilled at it over the years.
15. The company *has invested* heavily in research and development, and it *has resulted* in several new products being launched.

Exercise 7

1. I *am* currently *working* on a project for my job, and I *have* a lot of tasks to complete. Have you ever *been* assigned a project like this?
2. My daily routine *includes* waking up early, exercising, and eating breakfast. What *is* your morning routine like?
3. I often *meet* my friends for dinner on the weekends, and we *enjoy* trying new restaurants. Do you *have* any favourite restaurants in the area?
4. We *are* currently *reading* a book about historical events, and we *find* it very interesting. What type of books do you *enjoy* reading?
5. The students *are taking* a course in marketing, and they *are learning* about different marketing strategies. Have you ever *taken* a marketing course?

6. I usually *do not watch* TV during the week, but sometimes I *watch* a movie on the weekends. What type of TV shows or movies do you like?
7. I *am listening* to some music while I work, and it *helps* me stay focused.
8. My friends *live* in a small apartment in the city, but they hope to buy a house in the future. *Do* your colleagues *prefer* living in a city or a suburban area?
9. Whereas I *eat* salad for lunch, I always *try* to make healthy choices whenever possible.
10. I am currently writing an email to a client, and I need to make sure my message is clear and professional. Do you have any tips for writing effective emails?
11. I have been practicing yoga for five years and have already learned a lot of different poses.
12. She has been living in London for two years and has already visited many museums and galleries.

Exercise 8

1. I *walked* to the store yesterday to buy some groceries.
2. He *ate* a sandwich for lunch earlier today.
3. They *danced* all night at the party last weekend.
4. She *cleaned* her room and *organized* her closet yesterday.
5. We *watched* a movie together on Friday night.
6. *Did you enjoy* your trip to the beach last summer?
7. What *did you do* over the weekend?
8. When *did you start* working at your current job?
9. I *did not study* much for the test, so I *did not do* very well.
10. She wasn't feeling well yesterday, so she *stayed* home from work.
11. After we *finished* our dinner, we *walked* to the nearby park and *played* a game of frisbee until the sun *went* down.
12. He *travelled* to Europe last year and *visited* several countries, including France, Italy, and Spain, where he *saw* some of the most famous landmarks in the world.
13. They *studied* hard for their exams and *stayed* up late every night for a week to prepare, but it *was* worth it when they *received* high scores.
14. She *worked* at a restaurant during her summer break from school and *learned* how to cook and serve a variety of dishes, including some that *were* new to her.
15. We *went* on a road trip with some friends and *explored* several small towns and cities along the way, taking lots of pictures and trying local foods.

16. *Did you have* a good time at the concert last night? Who *was* your favourite performer?
17. When *did* you first *learn* how to play the guitar, and who taught you?
18. What *did* you *do* last summer when you *had* a month off from work?
19. I *did not get* the job I *applied* for because I *did not have* enough experience in the field, but I *learned* a lot from the interview process and *was* able to improve my resume.
20. She *was not able* to attend the wedding of her best friend because she *was* out of town for a business trip, but she *sent* a heartfelt message and a thoughtful gift to show her support.

Exercise 9

1. I *was walking* to the store when I saw a deer in the park.
2. He *was listening* to music on his headphones while he *was studying* for his exam.
3. They *were playing* soccer at the park when it started to rain heavily.
4. She *was cooking* dinner in the kitchen when the smoke detector suddenly went off.
5. We *were driving* on the highway when we saw a car accident on the side of the road.
6. *Was* he watching TV when you called him last night?
7. What *were you doing* at the gym when you injured your ankle?
8. When *were they working* on the project together last week?
9. I was not feeling well yesterday, so I *was resting* in bed for most of the afternoon.
10. She *was not paying* attention to the road when she *was driving*, so she missed her exit and had to take a longer route to get home.
11. While we *were hiking* in the mountains, we saw a family of bears in the distance and decided to quietly and slowly walk away from them.
12. He *was practicing* his guitar for hours every day in his room, hoping to improve his skills before his next performance.
13. They *were studying* for their final exams all week, spending long hours in the library and *reviewing* class notes and textbooks.
14. She *was chatting* with her friends online when her computer suddenly froze and she lost all her unsaved work.
15. We *were driving* through the countryside admiring the scenic views when we suddenly got lost and had to ask for directions from a local farmer.
16. What *were you doing* at the time when the power went out in your neighbourhood?
17. *Was* he *listening* to music or watching TV when he fell asleep on the couch last night?

18. When *were* they planning the surprise birthday party for their friend, and who helped them with the preparations?
19. I *was not feeling* very confident about my presentation, so I was practicing my speech repeatedly and trying to memorize all the key points.
20. She *was not feeling* well during the family vacation, so she was resting in her hotel room and reading a book while the others went out to explore the city.

Exercise 10

1. While I *was walking* to work yesterday morning, it *started* to rain, so I *decided* to take an umbrella out of my backpack and continue on my way.
2. He *was driving* to his friend's house when he *heard* a strange noise coming from the engine, so he *pulled* over to the side of the road and *called* a tow truck.
3. They *were watching* a movie at the cinema when the fire alarm suddenly *went* off, so they *had* to quickly evacuate the building and wait outside until the firefighters *arrived*.
4. She *was baking* a cake for her sister's birthday party when she *realized* that she had missed an important ingredient, so she quickly *went* to the store to buy it.
5. We *were camping* in the woods and *enjoying* the peaceful surroundings when we *heard* a loud noise nearby, so we *grabbed* our flashlights and *investigated* the area.
6. *Did you see* the sunrise this morning when you *were jogging* in the park?
7. When *did you plan* your trip to Europe, and what *did you visit*?
8. What *were they doing* at the beach when they *got* sunburned?
9. I *was not paying* attention when I *was cooking* dinner and accidentally *burned* the food.
10. She did not feel well last week, so she stayed at home and rested instead of going to work.
11. While I *was studying* for my exam, I listened to classical music to help me concentrate better.
12. He *was reading* a book on the couch when the cat suddenly *jumped* onto his lap and *started* purring.
13. They *were arguing* about politics at the dinner table when the power *went out*, so they *had* to continue their discussion by candlelight.
14. She *was walking* her dog in the park when she *saw* an old friend from high school and *stopped* to catch up with her.
15. We *were visiting* a museum in the city and admiring the artwork when we *realized* that we had lost our group and had to search for them in the large building.

Exercise 11

1. I *had* already *finished* my breakfast before I left for work this morning.
2. He *had read* the book before he saw the movie adaptation, so he was able to compare and contrast them.
3. They *had studied* for weeks before they took the final exam, so they felt confident in their knowledge.
4. She *had cleaned* the entire house before her guests arrived for the party, so everything looked tidy and organized.
5. We *had booked* our flights and accommodations well in advance of our vacation, so we were able to get good deals.
6. *Had* you *visited* this city before you moved here for work?
7. When *had* he *started* learning to play the guitar, and who taught him?
8. What *had* they *done* to prepare for the upcoming hurricane, and did they evacuate their homes?
9. I *had not eaten* anything all day, so I was starving by the time I arrived at the restaurant for dinner.
10. She *had not seen* her childhood best friend in years, so they spent hours catching up and reminiscing about old times.
11. By the time we arrived at the party, most of the guests *had* already *left*, so we missed out on the fun.
12. He *had worked* at the company for years before he got promoted to a management position, so he had a lot of experience and knowledge.
13. They *had saved* money for months before they could afford to buy their dream house, so they were overjoyed when they finally closed the deal.
14. She *had felt* stressed and overwhelmed for weeks before she finally decided to take a vacation and recharge her batteries.
15. We *had driven* for hours before we reached our destination, so we were exhausted and hungry by the time we got there.
16. *Had* you ever *visited* Europe before you went on your backpacking trip, and what were some of your favourite places?
17. When did he realize that he *had left* his phone at the office, and how did he retrieve it?
18. What *had* they *done* to celebrate their anniversary which was last week?
19. I *had not slept* well the night before, so I was tired and irritable during the meeting, and I couldn't concentrate.

20. She *had not heard* from her sister in months, so she was worried and decided to call her to check on her well-being.

Exercise 12

1. When I *came* to the hospital, I *realized* that I *had left* my health insurance card at home, so I *had* to go back and retrieve it.
2. He *had studied* English for years before he *moved* to an English-speaking country, so he *was* able to communicate effectively.
3. They *had worked* on the project for weeks before they *presented* it to their boss, so they *were* well-prepared and confident.
4. She *had cooked* dinner for her family before she *went* to the gym, so they *could* eat when they *were* hungry.
5. We *had booked* tickets for the concert months in advance, but when we *got* there, we *realized* that we *had bought* tickets for the wrong date.
6. *Had* you ever *travelled* solo before you *went* on your backpacking trip, and what *were* some of the challenges you *faced*?
7. When *did* he *realize* that he *had lost* his wallet, and where did he last see it?
8. What *did* they *do* to prepare for their road trip, and where *did* they *stop* along the way?
9. I *had not seen* that movie before, so I *rented* it and *watched* it with my friends last night.
10. She *had not visited* her hometown in years, so she *decided* to take a trip down memory lane and explore her old haunts.
11. While we were hiking in the mountains, we *encountered* a group of hikers who *had got* lost, so we *helped* them find their way back to the trail.
12. He *had worked* on his novel for months when he *realized* that he *had lost* all of his notes and drafts, so he *had* to start over from scratch.
13. They *had dated* for a year before they *decided* to move in together, so they were confident in their relationship.
14. She *had practiced* yoga for years before she *became* a certified instructor, so she had a deep understanding of the practice.
15. We *had planned* our wedding for months before the pandemic hit, so we *had* to cancel our plans and postpone our celebration.

Exercise 13

1. When I *arrived* at the airport, I *realized* that I had left my passport at home, so I *had* to go back and retrieve it before my flight. As I *boarded* the plane, I *remembered* the time when I *flew* to Japan a few years ago, and how different the experience *was* back then.
2. Mary *had been* in Turkey for years before she *became* a certified translator, so she *had* a deep understanding of the practice. During her training, she *met* many like-minded people who *shared* her passion for languages.
3. It *was* a devastating blow, but we *knew* that we *had* to put safety first.
4. Had you ever *travelled* solo before you *went* on your backpacking trip, and what *were* some of the challenges you *faced*? When you *arrived* at your destination, did you feel more confident and self-reliant?
5. They *had worked* on the project for weeks before they *presented* it to their boss, so they *were* well-prepared and confident. After the presentation, they *celebrated* their success with a team lunch and some drinks.
6. What *did* they *do* to prepare for their road trip?
7. When I *was* a child, I *used to* spend summers at my grandparents' farm. We *played* in the fields and *swam* in the creek, and my grandmother *cooked* delicious meals for us every day. One summer, I *caught* my first fish, and my grandfather *showed* me how to clean and cook it.
8. As I *walked* through the familiar streets, I *reminisced* about her childhood and all the happy memories I *made*.
9. He *had worked* at the company for years before he *got* promoted to a management position, so he *had* a lot of experience and knowledge. When he *became* a manager, he *learned* how to lead and motivate a team, and he *was* able to make positive changes in the workplace.
10. We *watched* a movie last night. Although it *was* an old classic, it still *had* the power to entertain and captivate us, and we *enjoyed* every minute of it.

Exercise 14

1. I *will go* to the gym tomorrow morning to work on my fitness goals and stay healthy.
2. She *will start* her new job next month, and she is excited to take on new challenges and responsibilities.
3. They *will visit* their grandparents next weekend to spend quality time with family and make some happy memories.
4. Oh no, we've run out of sugar. Don't worry, I *will buy* some on my way home.
5. You *will attend* the concert next month, and do you want me to get you a ticket as well?

6. We *will travel* to Europe next summer to explore new countries and experience different cultures.
7. He *will invest* in stocks and bonds to secure his financial future and achieve his long-term goals.
8. The restaurant *will have* vegan options, and should we make a reservation to ensure we get a table?
9. They *will work* on their communication skills to strengthen their relationship and build a better future together.
10. I *will learn* a new language to expand my horizons and connect with people from different backgrounds.
11. The weather *will be* good for our outdoor event, and should we prepare for rain or shine?
12. I *will not tolerate* any form of discrimination or harassment in my workplace, and I *will take* swift action to address any issues that arise. Everyone deserves to feel safe and respected in their job.
13. The weather *will be* good for our camping trip this weekend, and should we bring extra blankets and warm clothing just in case? I am looking forward to spending time in nature and enjoying some fresh air.

Exercise 15

1. I *am going to finish* my project before the deadline to ensure that I get a good grade.
2. She *is going to buy* a new car next month because her old one keeps breaking down.
3. They *are going to travel* to Europe next year to visit some famous landmarks and learn about different cultures.
4. We *are going to have* a barbecue in the backyard this weekend to celebrate the end of the summer.
5. He *is going to take* a cooking class to learn how to prepare delicious meals and impress his friends.
6. She *is going to start* a new business venture because she wants to be her own boss and follow her passion.
7. They *are going to adopt* a pet from the shelter because they want to give a loving home to an animal in need.
8. I *am going to study* hard for my exams so that I can get accepted into my dream college.
9. She *is going to attend* a yoga retreat to relax and unwind from the stresses of daily life.
10. We *are going to renovate* our house next year to create more space and improve its functionality.

Exercise 16

1. I *am meeting* my friends for lunch tomorrow at noon.
2. She *is taking* a flight to Paris next week for a business trip.
3. They *are attending* a concert tonight at the amphitheatre.
4. Are you *participating* in the charity event next month to raise money for a good cause?
5. Why *is he visiting* his family for Thanksgiving this year?
6. *Are they planning* a surprise party for their friend's birthday next week?
7. I *am not going* to the gym tonight because I have a sore throat.
8. She *is not taking* any classes this semester because she wants to focus on her job.
9. They *are not buying* a new car anytime soon because their current one is still in good condition.
10. Are you *staying* at home this weekend to relax and recharge after a busy week?

Exercise 17

1. I *am going to take* a Spanish course next semester to improve my language skills, but I've decided that I *will study* on my own during the summer to get a head start.
2. She *is going to run* a marathon next month, so she currently *is training* every day, but she probably *will hire* a personal coach to help her improve her speed.
3. They *are going to travel* to Japan next year to experience the culture and they also currently *are learning* some basic phrases in Japanese to communicate with the locals.
4. *Are you going to apply* for the scholarship? You *need* to submit your application by the end of the month.
5. Is she *going to buy* a new laptop for her job? If so, she *needs* to research some models and read some reviews, but she also currently *is saving* some money to afford it.
6. They *are going to celebrate* their anniversary next week, so they *will need* to make a reservation at a fancy restaurant, but they also currently *are brainstorming* some creative gift ideas for each other.
7. I *am going to conduct* some research and collect some data to support my argument and I hope I *will finish* my thesis by the end of the semester.
8. She *is going to start* a new business venture next year, so she will need to create a business plan and find some investors, but she also currently *is networking* and *attending* some entrepreneurship events to gain some insights.

9. They *are going to host* a fundraising event for the local animal shelter next month, but they also currently *are designing* some marketing materials and *reaching out* to potential sponsors at the moment.
10. You *are going to go* watch the new movie that just came out?

Exercise 18

1. By the time I finish this course, I *will have learned* a lot about digital marketing.
2. We *will have been* married for 10 years by next year.
3. By the end of the week, she *will have completed* all her assignments and be ready for the weekend.
4. We *will have waited* in line for two hours by the time the concert starts.
5. By the time they arrive, we *will have finished* cooking dinner.
6. By the end of the year, they *will have saved* enough money to buy a new car.
7. By the time the deadline comes, I *will have submitted* my application and be waiting for a response.
8. He *will have run* 50 miles as part of his training for the marathon by next month.
9. By the time we leave the party, we *will have danced* to every song on the playlist.
10. By the end of the day, he *will have finished* writing his book and be ready to celebrate.

Exercise 19

1. The train *arrives* at 8 AM tomorrow.
2. The concert *does not start* at 7 PM tonight.
3. Our flight *leaves* at 6 AM next Monday.
4. The conferences *end* on Friday at 5 PM.
5. The store *opens* at 9 AM every day.
6. My appointment with the dentist *is* at 11 AM on Thursday.
7. The movie *begins* at 6:30 PM tonight.
8. The classmates *meet* every Tuesday and Thursday at 2 PM.
9. The soccer game *starts* at 3 PM on Saturday.
10. The museum *closes* at 5 PM every day.

Exercise 20

1. By next year, I *will have graduated* from college, and I *will start* looking for a job in my field. Do you think I *will have* a lot of opportunities?
2. I *will meet* my friends for lunch tomorrow, and we *will try* a new restaurant that just opened. Would you like to come along?
3. At this time next week, I *will be* on the beach, enjoying my vacation. Have you planned any trips for this year?
4. I *will not have* time to go to the gym tomorrow because I *will be going* to attend a business conference all day. Do you ever feel like there aren't enough hours in the day?
5. My parents *will visit* me next month, and we *are planning* to go hiking in the mountains. Have you ever been to this area before?
6. By the time you arrive, we *will have finished* setting up the party decorations. Can you bring some snacks or drinks?
7. I *won't have* time to finish this project today, so I *will work* on it tomorrow.
8. Next year, I *will take* a trip to Europe, and I *will visit* several countries. Have you ever travelled to Europe?
9. I *won't be able* to attend the meeting next week because I *will be* on a business trip. Can you share the meeting notes with me later?
10. By the time the game starts, we *will have bought* our tickets and found our seats. Do you think our team *will win* today?

Exercise 21

I *woke* up early this morning, feeling refreshed and ready to start the day. As I *got* dressed, I *thought* about all the things I *needed* to accomplish. I *had* a meeting at work at 10 am, a doctor's appointment at 2 pm, and a dinner date with friends at 7 pm.

I *decided* to make myself a cup of coffee and sit outside on my balcony for a few minutes. The sun just *began* to rise, and the birds *were singing*. I *closed* my eyes and *took* a deep breath, feeling grateful for this moment of peace and as I *daydreamed*, I *thought* also about everything that *had happened* the previous year.

After finishing my coffee, I *headed* out the door and *walked* to the bus stop. I usually *drove* to work, but my car *was* in the shop for repairs. I *checked* the schedule and *saw* that the bus *was running* late, so I *decided* to call my boss and let her know.

"Hi, Sarah. It *is* me. Just *wanted* to let you know I might be a few minutes late for the meeting today. The bus *is running* behind schedule."

"No problem," she *said*. "Thanks for letting me know."

I *hung up* the phone and *continued* to wait for the bus. It finally *arrived*, and I *got on* and *found* a seat. As we *were driving* to my office, I *thought* about the meeting ahead. We *discussed* the new project we *were working on* and made some important decisions.

When I *arrived* at the office, I *greeted* my colleagues and *sat down* at the conference table. Sarah *began* the meeting by reviewing the progress we *had made* so far. "We *have done* great," she *said*. "But we *need* to make a decision about the budget. Do we *allocate* more funds to marketing or research?"

We *discussed* the pros and cons of each option and finally *decided* to put more money into research. We also *set* some general directions for the company's future.

"I *have never been* so excited about the new season," Sarah *said*.

I *was not* sure about that since all I *could* feel was just burnout. I *knew* that I *had worked* hard all year and it still *had not fulfilled* me personally. Maybe it *was* time for me to change profession!

Exercise 22

Today is a busy day. I *have* a meeting with a client at noon, but before that, I *need* to finish some work I *started* yesterday. Yesterday, I *spent* most of my day at the office, but I also *took* a break to meet a friend for lunch.

Last night, I *went* to bed early because I *knew* I *had* to wake up early today. Tomorrow, I *am flying* to New York for a business trip. I *am* excited to explore the city, but I also *need* to prepare for the meetings I *will* have there.

Right now, I *am working* on a report that *is* due tomorrow. Yesterday, I *spent* a lot of time on it, but I still *need* to add some final touches. After I *finish* this report, I *will* have to work on another one that *is* due next week.

Next month, I *am* taking a vacation to Hawaii. I *have* never been there before, so I *am* really looking forward to it. I *will* spend two weeks there, and I *am* already making plans for what I *will* do while I *am* there.

Earlier this morning, I *had* a phone call with a potential client. They *are* interested in our services, so I *scheduled* a meeting with them next week. I *will* need to prepare a presentation for that meeting.

Last week, I *met* with a client who *had* some concerns about their project. We *discussed* the issues they *were* facing and *came up* with a solution that *worked* for everyone.

In the past, I *worked* with many clients from different industries. Some projects *were* more challenging than others, but I *have learned* a lot from each one of them.

As I *look* out of the window, I *see* that it *is raining* outside. I *hope* it *stops* before I *need* to go to my meeting.

Overall, I *enjoy* my work and *am* grateful for the opportunities I *have had*. I *look* forward to what the future *will* bring.

Exercise 23

Tourism has a rich history that *began* many centuries ago when people *started* to travel for religious purposes. The first recorded instance of tourism *dated* back to the 17th century when the wealthy *went* on a grand tour of Europe. During the Industrial Revolution, travel *became* more accessible and affordable, leading to a surge in domestic tourism. In the early 20th century, the emergence of the aviation industry *revolutionized* travel, making it easier for people to travel long distances. By the 1950s, mass tourism *developed*, with many people traveling abroad for leisure. The 1970s *saw* the emergence of sustainable tourism, which *aimed* to minimize the impact of tourism on the environment and local communities. Today, tourism *plays* a significant role in the global economy, with millions of people employed in the industry worldwide. However, the COVID-19 pandemic *has had* a devastating impact on the tourism industry, with many businesses struggling to survive. Looking to the future, it *seems* that tourism *will continue* to be a major contributor to the global economy, with the rise of ecotourism and cultural tourism. However, there *are* challenges, such as the need to reduce carbon emissions and the impact of over tourism on local communities and the environment. In order to address these challenges, many countries *are investing* in sustainable tourism initiatives, such as eco-friendly accommodations and transportation, and *are promoting* responsible travel practices. The development of new technologies, such as virtual reality, *allows* people to experience destinations in a more sustainable way. In conclusion, the history of tourism *shows* that it *has come* a long way, from the early days of religious pilgrimage to the modern era of mass tourism and sustainable travel. While there *are* challenges in the future, there *are* also opportunities for innovation and growth in the industry. It *is* up to all of us to ensure that tourism *continues* to thrive in a sustainable and responsible way.

Exercise 24

Flowers are gathered by Susan.

The poor are always helped by John.

English is spoken in many parts of the world.

Letters are delivered every day by the postman.

How is your name spelled?

Breakfast is served from 7 to 9 am.

I am paid once a month.

These car parts are made in Germany.

Four foreign languages are spoken by Lara.

Guitars are played in the orchestra by Elliot and James two times a week.

The name of the people who committed the crime is known.

Tickets for the Saturday's show in the city's theatre are sold.

A violin is played at least three hours a day by Jane.

Cars are parked in front of the city hall.

Is Italian spoken by him?

Exercise 25

1. English is being taught by Ann at this university.
2. A movie about our city and its surrounding area is being made by them.
3. Food is being served by George in this hotel.
4. Is a document being typed by Hewlett-Packard?
5. One hundred people are being recruited at the same time by them.
6. He is being interrogated by the police at the moment.
7. Italian is being studied by everybody in this school.
8. By whom are you being helped in this project?
9. The kids are not being trained by Ron.
10. Why are we not being helped by him?
11. This beautiful painting is being drawn by Mary.
12. A very fast car is being driven by him.
13. Who is being brought by you at the airport?
14. By whom are you being helped?
15. The team is being congratulated on their great success in the match by the coach.

Exercise 26

1. An amazing song has been written by Julia.
2. A new washing machine has just been bought by Susan and John.
3. Pizzas have been ordered for everybody by me.
4. Has my bag been seen by anyone?
5. A new law on smoking in public places has been brought by the government.
6. Has this poem been written by her?
7. The walls have been painted by someone.
8. His family has not been informed about the accident that happened to James at work.
9. A new wallet has just been bought by Emily because she lost an old one.
10. The suspects have been interviewed by the police.
11. The hall has been cleaned by the cleaner.
12. A contest has been organized by our school.
13. Sweden has never been visited by me.
14. Have the books been found by them?
15. The food hasn't been delivered yet by Tom and his friend.

Exercise 27

1. The book will be brought to you by your colleague.
2. Will the kids be picked up from school tomorrow?
3. Those sandwiches will be eaten by the birds.
4. He will be visited by Jane tomorrow.
5. You will be asked about our new project by her.
6. Your dog will be fed by me while you are away.
7. Will that car be bought by you?
8. That man will be arrested by the police.
9. He will be interrogated by them.
10. All the fish will be sold when they arrive at the shore.
11. Another chance won't be given to you by him.
12. A lot of different questions will be made by them.
13. He will be taken away by them.
14. You will be picked at the airport (by someone).
15. The artist will be paid a lot of money for that painting by John's parents.

Exercise 28

1. My car was repaired by the mechanic last week.
2. A neon lamp was invented by Nikola Tesla.
3. This church was built three hundred years ago by people.
4. The accident was seen by several people yesterday evening.
5. A delicious dinner was prepared by your mother.
6. This film was made nine years ago by them.
7. This car was bought by me in Germany.
8. My car was stolen by the thief.
9. The famous Indiana Jones original trilogy was directed by Steven Spielberg.
10. A well-known project about sustainability in tourism was participated in by our students.
11. Othello, King Lear, Measure for Measure, Romeo and Juliet, and many other famous plays were written by Shakespeare.
12. By whom was this impressive sculpture made?
13. He wasn't questioned very closely by the investigators.
14. An important speech was made by the president last night.
15. Everything they learnt was forgotten by the children in just a few days.

Exercise 29

1. TV was being watched by him at this time yesterday.
2. Breakfast was not being eaten because they weren't hungry.
3. Garbage was being left everywhere some thirty years ago.
4. Snow was being cleaned from the sidewalk.
5. Plans for the next summer season were being made.
6. English was being learned by me the whole afternoon yesterday.

7. These cars were being manufactured in Germany.
8. Was an essay being written by you when I came?
9. The flag was being waved by Jane.
10. Was homework being done by the kids?
11. The door was being knocked by some pupils while we were studying.
12. The patients weren't being examined by the doctor because he was on vacation.
13. The house was being cleaned by Mary.
14. Stamps were being collected by them which they later gave as a gift.
15. Was a movie being watched by you yesterday when I called you?

Exercise 30

1. English is understood by many people.
2. The construction of a new school near my house is being planned by the Government.
3. An old watch was found on the main street by my father.
4. Mary's new dress was being ironed yesterday.
5. Ann's apartment has just been cleaned.
6. A new house will be bought by Elliot next year.
7. This mess should be cleaned by somebody.
8. Three new books had been written by him till 1930.
9. Mr. Smith is loved by everybody.
10. A new house has been built in a close vicinity to the church by somebody.
11. If you want to be healthier, less sweets should be eaten by you.
12. Sandy's car has been stolen which he left behind the house.
13. The thief was seen by people.
14. Mary's description will be used to catch the thief.
15. Law and order should be respected by people.
16. All the evidence against the defendant was gathered by the prosecutor.
17. The prisoner was handcuffed by the policeman.
18. Bail has to be paid if you want to defend yourself from freedom.
19. This international dispute will be settled through arbitration.
20. The articles of association of the company must be respected by the directors and shareholders.
21. A joint venture agreement can be signed by two or more companies.
22. Parts of their businesses are outsourced by new modern companies to lower the costs of production and to earn more money.
23. A board meeting can be called by shareholders and directors of the company.
24. This item will be placed on the right place by the robot.
25. The contract was cancelled by both parties.
26. The reasons behind his sentence must be explained by the judge.
27. A decision was made by the jury based on the facts of the case.
28. The order hasn't been delivered yet by the online company.
29. All the white spaces in the application form should be filled in by them.
30. A letter is going to be sent to her friend whom she met last year by Mary.

Exercise 31

1. When do you eat your lunch?
2. Students are learning a lesson in order to pass the exam.
3. The postman delivers letters every day.
4. People are destroying a lot of forests on the face of the Earth.
5. We usually give the receipts to our accountant.
6. We ordered pizzas half an hour ago.
7. Someone has proven this theory to be false and completely harmful.
8. Why didn't you close the house when you left for vacation?
9. The Government brought a new law on smoking in public places.
10. Judges hear court cases in the country where none of the parties lives.
11. Two opposing parties have signed a contract.
12. The presiding judge heard all the facts from the case.
13. Companies all across the world have outsourced their business.
14. New technological innovations will improve their company's performance.
15. Our new incorporated company will write the first draft of the contract next week.

Exercise 32

1. If you study hard, you will pass this year's exam.
2. If the weather is fine, we will go on a tour.
3. If I go to Rome, I will visit the Amphitheatre.
4. If you don't come on time, we will not have time for a walk.
5. If he receives my email, he will be surprised by the information.
6. If she travels to England, she will see many beautiful cities.
7. If I get the money, I will buy a new computer.
8. If you violate public order, you can be charged with a criminal offense.
9. If I have enough time this afternoon, I will go out with my friends.
10. If he comes on time, we will manage to finish our monthly report.
11. If he likes that car, will he buy it?
12. Unless I have a quiet place to work, I will not be able to do my work.
13. Your teacher will be angry if you make more mistakes.
14. If you come late, they will not let you in.
15. She will play violin if he teaches her properly.
16. If you prepare some coffee, I will come immediately.
17. If you have some bones, I will take it for my dog.
18. I will tell you a promise if you decide not to tell it to anyone.
19. Unless you are more careful while you drive, I will call the police.
20. I will lend you the money if you promise to give it back.
21. If he likes this mobile phone, will he buy it?
22. If they eat so much, they will be ill.
23. If he needs a laptop, he can borrow mine.

24. If I work hard today, I will have a break tomorrow.
25. Somebody can steal your car if you leave it open.

Exercise 33

1. If I had time, I would visit my friends.
2. If Susan had time, she would do that alone.
3. He would manage to pass the exam if he learned a little bit more.
4. If I won the lottery, I would buy a new flat.
5. James would understand what you are saying if you spoke louder.
6. Sarah would apply for that job if she had all the necessary qualifications.
7. People would enjoy working in your company if it provided better working conditions.
8. If I moved, would you visit me?
9. If someone gave you a boat, what would you do with it?
10. If she cleaned her house regularly, she could concentrate better on other things.
11. I would visit them if they invited me.
12. What would you do if you saw a thief?
13. I could tell you what this means if I understood Latin.
14. If we had more rain, our vegetables would grow faster.
15. If we lived in Italy, we would speak Italian.
16. If the children were older, they would go on the beach alone.
17. Doris would come on time if she got up earlier.
18. If we arrived at 11:00, we would miss her exhibition.
19. I would buy that dress if I were you.
20. John would help you if he had a possibility to do that.
21. What would you do if an elevator got stuck between the first and second floor?
22. You wouldn't have so much trouble with your car if you put some oil in it.
23. If he knew how dangerous it is, he wouldn't use it.
24. I would visit them more often if I lived in the same city.
25. If you drove your car so fast, would you be able to slow down quickly when it's necessary?

Exercise 34

1. If you had studied more, you would have passed the exam.
2. If we had known you were coming, I would have prepared a dinner.
3. He would not have come late to school if he had left the house earlier.
4. She would have achieved better results if she had practiced a little bit more every day.
5. If they had invested in stocks, they would have earned a lot of money.
6. If we had gone to the concert, we would have heard Anna singing.
7. We would have saved a lot of money if we had bought airline tickets on time.
8. He would have gained an important experience if he had accepted that job experience.
9. If he had taken another road, he would not have got stuck in traffic.
10. If they had eaten in your restaurant, we would have had a better experience.
11. They would have received a scholarship if they had applied for it.

12. If they had listened to the weather forecast, they would not have gone to that trip.
13. We would have made a huge profit if we had invested in that business ten years ago.
14. If we had outsourced a part of our business earlier, we would have reached our sales targets.
15. If we had recognized our customers' needs, we would have launched our product before our competitors.
16. We would have minimized the risk of loss if we had made better market research.
17. If we had taken care of our client, he would have signed the contract.
18. If we had recruited five more employees better, we would have increased productivity and efficiency.
19. If we had prepared our luggage a night before, we wouldn't have forgotten anything.
20. You would not have got into trouble if you had followed my instructions.
21. If you had checked that engine, you would have seen that there was a problem with it.
22. If we had upgraded our technology, we would have improved our competitiveness on the market.
23. They would have been arrested if they had tried to enter the country illegally.
24. If they had realized the traffic lights were red, they would have stopped.
25. If we had taken a shortcut, we wouldn't have arrived so late.

Exercise 35

1. If I had organized my schedule better, I would have seen my friends and spent some time with them.
2. If I had known you were going to be in town, I would have made plans to meet up with you.
3. If I don't get enough sleep tonight, I will be exhausted tomorrow.
4. I will stay inside and study if it rains tomorrow.
5. I would be able to get to work much faster if I had a car.
6. If I win the lottery, I will buy a new house.
7. If I had remembered to bring my phone, I would have called you earlier to tell you that I was coming.
8. I will stay home from work if I don't feel well tomorrow.
9. If I had more time, I would join you for coffee.
10. I could repair the fence myself if I had all the necessary tools.
11. If the story were true, they wouldn't have printed it.
12. If he were in, he would open the door.
13. We would have returned on time if the roads had been open to traffic.
14. If we need something, we will let you know.
15. Will we stay in the hotel if it is full?
16. If the flight had been canceled due to bad weather conditions, how would we get to Croatia?
17. I would take some matches in case we decide to make a fire.
18. If I wanted, I would invite them for lunch.
19. Unless the restaurant gets another cook, it will not make any significant earnings.
20. If the fire had been noticed earlier, residents would have called the fire department.
21. I wouldn't buy anything on that website if I were you.
22. If you touch that electricity cable, you could get hurt.
23. If you leave the door open, I will enter without ringing the bell.

24. If I took a vacation this summer, I would be more relaxed right now.
25. I would go for a walk if it weren't so hot outside.

Exercise 36

1. If we had invested in our company in the past three years, we would have been more competitive on the market.
2. If the company had been more proactive about diversifying its product line, it would not have struggled to survive on the huge globalized market.
3. If the marketing team had done a more successful job, we would have seen better results.
4. The economy would be in better shape if the government implemented more supportive policies for small businesses.
5. We would be able to increase our profit margins if we negotiated a better deal for our suppliers.
6. If we don't start addressing our supply chain issues soon, we will lose our competitive edge and recognition.
7. We would invest in your business venture provided we had any insight into your business.
8. How might the situation have been different if the company had reacted more promptly?
9. If the company had invested more in research and development, we would have had more products to offer on the market.
10. How would society be different if laws were strictly enforced?
11. If the government increases taxes, then people will have to pay more.
12. If the city had more funding, it could improve public transportation.
13. If the agency were more efficient, it would be able to process applications faster.
14. The crisis could have been averted if officials had acted faster and more efficiently.
15. If the city council approves the proposal, then the new park will be built.
16. The situation would have been better if the previous administration had taken certain provisions regarding law-and-order issues.
17. People would have more trust in our operations if we worked more transparently.
18. If the mayor gives his approval, then the new policy will come into force.
19. If the organization had followed proper procedures, the mistake would not have happened.
20. If the prosecutor had presented stronger evidence, the jury might have reached a different verdict.
21. Police forces will arrive if you call them.
22. What would have happened if the suspect had been caught earlier in the investigation?
23. If the laws were stricter, there would be less crime committed.
24. If the police had caught the criminal, they would have put him in jail.
25. If the defendant had been convinced, he would have been imprisoned.
26. How would society be different if laws were strictly enforced?
27. I wouldn't believe him if I were you.

Exercise 37

1. He said that he would come home later.
2. Mary mentioned that she had visited her friends the day before.
3. She reported that she had seen the movie the previous night.
4. Jason mentioned that he had been studying for hours.
5. Gillian stated that she was going to work.
6. She told me that I had something to give him.
7. She informed me that she was moving to Madrid.
8. His daughter said that she could come later if he wanted.
9. Marco explained that he hadn't been to London because he was ill.
10. She told me that she was sorry for being late.

Exercise 38

1. She reported that she had completed the project on time.
2. He stated that their company needed to cut costs to increase profitability.
3. Our sales manager reported that the sales figures for last quarter had been higher than expected.
4. He emphasized that they must/had to improve customer satisfaction to retain their clients.
5. She announced that the new product line would be launched next month.
6. He suggested that they should review their marketing strategy.
7. She pointed out that they needed to recruit more employees.
8. He confirmed that the budget for the project had been approved.
9. Our project manager promised that they would not miss the deadline.
10. He stressed that they had to reconsider their company's costs to improve efficiency.

Exercise 39

1. She said that the committee had recommended changes to the legislation.
2. He said that the new law had been brought in the previous year.
3. She said that the directors of the company and the shareholders must/had to consider the new regulation.
4. He said that the chairperson had vetoed the bill.
5. He said that the committee had rejected the proposal.
6. She said that the House of Representatives had passed the resolution.
7. He said that the judge had dismissed the case due to lack of evidence.
8. The lady said that the suspect had confessed to the crime.
9. He said that the police had arrested the suspect the previous night.
10. She said that the prosecutor had presented evidence that the defendant was guilty.

Exercise 40

1. He asked me what I was doing.
2. Mary asked if I was preparing the monthly reports.
3. He asked me why I had left my job.

4. John asked how long I had been studying English.
5. A customer inquired how much the product cost.
6. The organizer asked who would attend the meeting.
7. The visitor asked how far the beach was from there.
8. The tourist asked if there was a guided tour of the city.
9. Our friends from Italy asked if there were any special events happening that weekend.
10. Jane asked me who had ruined all the flowers in our garden.

Exercise 41

1. The doctor advised to exercise regularly to stay healthy.
2. Jessica reminded me to bring your passport.
3. The colleague suggested to consider taking some time off to rest.
4. The manager requested to come on time to the meeting.
5. The project manager instructed the team member to send the proposal to the client immediately.
6. The team leader ordered us to print out the presentation slides for the meeting.
7. The finance manager asked the accountant to double-check the calculations before submitting the budget.
8. Tom warned not to believe everything you hear.
9. Mother advised not to spend so much time in front of the computer.
10. Jane suggested to write a letter to your mother.

Exercise 42

1. The supplier said that he was sorry for the delay.
2. The doctor advised his patient to do his exercises every day.
3. Anna informed me that she was going to the meeting the following day.
4. Mary asked her son where he had got that idea.
5. Our superior instructed us to finish the report by Friday.
6. The teacher warned the student to turn off his phone during the meeting.
7. The supervisor inquired whether the employee had completed the recruitment process.
8. The coach instructed the athlete to make sure he stretched before and after his workout.
9. Dan informed me that he had finished the project.
10. My son asked me what time our plane arrived.
11. The client requested us to send him the updated schedule.
12. She said that she was going to the store to buy some groceries.
13. Dan said that he would visit his parents in Rome the following weekend.
14. John reminded her not to forget to lock the door when she left.
15. She asked him what he had said to her.
16. He informed Jenny that he had already booked the tickets for their flight to Italy.
17. Her mother asked Julia if she could pass the salt to her.
18. She said that she didn't feel very well and that she thought she would stay home that day.
19. The chief executive ordered his managers to send him the report by Friday.
20. He asked her why she hadn't told him about the change in the schedule.

Exercise 43

- | | | | |
|--------|--------|-----------|----------|
| 1. an | 14. a | 27. a | 40. an |
| 2. an | 15. a | 28. an | 41. a |
| 3. a | 16. an | 29. an | 42. a |
| 4. a | 17. an | 30. an | 43. a |
| 5. an | 18. a | 31. an | 44. a |
| 6. a | 19. a | 32. a | 45. an |
| 7. a | 20. a | 33. a | 46. an |
| 8. an | 21. an | 34. a, an | 47. an |
| 9. a | 22. an | 35. a | 48. a, a |
| 10. a | 23. an | 36. an | 49. a |
| 11. an | 24. an | 37. a | 50. a |
| 12. a | 25. a | 38. an, a | |
| 13. an | 26. an | 39. an | |

Exercise 44

- | | | | |
|------------------|------------------|----------------|--------------|
| 1. The | 17. The | 28. Zero | 38. The |
| 2. Zero article | 18. The | article | 39. The |
| 3. The | 19. The, the | | 40. The |
| 4. The | 20. Zero article | 29. Zero | 41. The |
| 5. Zero article | 21. The, the | article | 42. The, the |
| 6. The | 22. Zero | | 43. Zero |
| 7. Zero article | article | 30. Zero | article |
| 8. The | 23. The | article | |
| 9. No article | 24. The, zero | 31. The | 44. The |
| 10. No article | article | 32. The | 45. The |
| 11. The, the | 25. The, the | 33. No article | 46. The |
| 12. Zero article | 26. Zero | 34. The | 47. The, the |
| 13. The | article | 35. The | 48. The, the |
| 14. The | 27. Zero | 36. The | 49. The |
| 15. The | article, the | 37. The | 50. The, the |
| 16. the | | | |

Exercise 45

- | | | |
|--------|---------|---------|
| 1. a | 7. a | 13. a |
| 2. a | 8. the | 14. the |
| 3. a | 9. a | 15. the |
| 4. the | 10. a | 16. a |
| 5. the | 11. a | 17. a |
| 6. a | 12. the | 18. The |

19. Zero article (Start the sentence as follows: Patience...)

20. the

21. a

22. a

23. a

24. zero article

25. a

26. a (There is more than one diving center in Šibenik. If there were only one, the definite article "the" would be used.)

27. the (The definite article is used here

to describe a very specific certification.

28. a

29. a

30. the

31. Zero article (Start the sentence as follows: Diving...)

Exercise 46

1. zero article

2. the

3. the

4. a

5. a

6. the

7. the

8. the

9. the

10. the

11. the

12. the

13. a

14. the

15. zero article

16. the

17. the

18. the

19. the

20. the

21. the

22. the/a

23. an

24. a